

MASTODON TOWNSHIP
REGULAR MEETING AGENDA
December 09, 2025

Call to Order/Pledge
Roll Call
Agenda Approval
Previous Board Meeting Minutes (November 11, 2025)
Accounts Payable & Payroll Review
Treasurer's Report – Written and Submitted
Clerk's Report – Written and Submitted
Supervisor's Report
Road Commission Report
Assessor's Report – Written and Submitted
Fire Chief's Report
Planning Commission Report –
Zoning Administrator's Report – Written and Submitted
Recreational Committee Report (Dan Kurtz)
Village of Alpha Report
Maintenance Report

Guest:

Public Comment Agenda Items:

Unfinished Business:

- Fire Hydrant Repair and Replacement Update/Status (Clerk)

New Business:

- Budget Amendment and Adjustments
- Election and Millage Renewals Update (Clerk)

Other Business:

Public Comments:

Board Comments:

Details of Next Meeting: January 13, 2026

Adjournment:

Rules of Public Comment:

Members of the public shall have an opportunity, under Public Comment, to address the board for no more than 3 minutes on any matter. Members of the public may talk longer with the approval of a majority vote of the Township Board. Members of the public shall be recognized in the order in which they entered their name on the provided public comment sign in sheets indicating their desire to address the board. Any additional person desiring to address the board who did not use the sign in sheets shall be recognized following those who have signed in.

Minutes

Draft Minutes

November 11, 2025

Regular Board Meeting

Mastodon Township Regular Board Meeting Minutes

Tuesday, November 11, 2025

A regular meeting of the Mastodon Township Board was called to order at 5:30pm by Supervisor Chad Skinner.

Pledge of Allegiance was said.

PRESENT BY ROLL CALL: Mike Bjork, Karen Mallon, Chad Skinner, Stacey Watters, Dave Smith.

Department members present: Andy Fleming, Dan Kurtz, Stu Creel, Paul Mallon PC Chair. Absent: Tammy Hendrickson
Public in attendance: Mark Taylor, Mike Webb, Krystal Sedwick.

APPROVAL OF AGENDA: Motion by Bjork to approve agenda as presented. Support: Watters. Call to vote: All ayes; no nays. Motion carried.

APPROVAL OF MINUTES: Motion by Watters to approve the minutes of the October 14, 2025 minutes with the correction of the listed absence of Treasurer Stacey Watters who was present for the Board Meeting. Support: Smith. All ayes; no nays. Motion Carried.

Motion by Bjork to approve the minutes of the November 6, 2025 minutes of the Lake Mary SAD Public Hearing with the correction of the listed absence of Treasurer Stacey Watters who was present for the Board Meeting. Support: Watters. All ayes; no nays. Motion Carried.

ACCOUNTS PAYABLE & PAYROLL REVIEW: Bjork reported to the Board that he reviewed payables and payroll for checks numbers 32691 to 32690 for General Fund in the amount of \$17,790.13, and check number 1407 in the amount of \$133,354.39, noting that the Road Account check was for the road work done on Armstrong Lake Road and Kalla Walla Road. Motion by Bjork to approve payables and payroll as submitted. Support: Skinner. Call to vote. All ayes; no nays. Motion carried.

REPORTS:

Treasurer: Written and Submitted.

Clerk: Written and submitted.

Supervisor: Skinner advised nothing to report from his office.

Road Commission Report: Smith reported he attended the November 11, 2025 Road Commission meeting. Smith reported the Road Commission work that has been completed in Mastodon Township along with projected projects, noting that the 424 road project will be halted until 2027. Fiber optic work is ongoing, but will end for the season. Damage done to the culvert from fiber optic installation will be repaired at the expense of the company.

Assessor: Written and submitted.

Fire Chief: Written and submitted. Fleming reported that certain state regulations are in place regarding truck maintenance, and he intends to present better maintenance tracking information to the Board as well.

Planning Commission: Written and submitted via minutes.

Zoning Administrator: Written report submitted. Presented information to the Clerk regarding proposed fee structure changes. Clerk reported that that information has been presented to the Board in their packet.

Recreational Committee: No meeting held in October. Skinner advised the Board that Jan Lemke resigned from the Rec Committee. Paul Mallon advised the Board that the survey results are in.

Village of Alpha: No report offered.

Maintenance: Written and submitted.

PUBLIC COMMENT: Agenda Items. None.

UNFINISHED BUSINESS:

Zoning Ordinance Amendments: Bjork advised the Board that the Planning Commission reviewed the proposed changes to the Zoning Ordinance that were made public. A letter of recommendation to accept these changes is presented by PC Chair P. Mallon; however, members of the Planning Commission would like to do a further review of the Zoning Ordinance because certain changes were not made public. Bjork requests that the Board requests the Planning Commission to do further review of proposed changes to the Zoning Ordinance without accepting any recommended changes at this time. Bjork will advise the Planning Commission that further review is requested by the Board.

Office Telephones: Mallon advised the Board that ATT&T has given notice to the township that they will not support service to current phones/phone system beginning early 2026. Mallon requests to look into new phone system for the township. Board directs Mallon to look into new phone system.

NEW BUSINESS:

- **Wagner Creek Culvert Project:** Skinner advised Board that he will sign a letter of support to be included in a grant application that is being completed by the Chicaugon Lake Property Owners Association.
- **Fire Hydrant Quote:** A second quote for new hydrants for the placement in the Village of Alpha was presented. Skinner advised that the 2025-2026 budget does not support new hydrants, but can be added to the 2026-2027 budget if approved by the Board. At this time, the township can offer to purchase repair kits to fix the two (2) hydrants in question. Smith asked for clarification that the township would purchase repair kits for these hydrants. Skinner advised that the township can purchase repair kits at this time.
- **Employee Appreciation:** Motion by Skinner to offer a \$30.00 gift card to active 2025 employees as approved with the 2025-2026 budget. Support: Smith. Call to vote: All ayes; no nays. Motion carried.

OTHER BUSINESS: None

PUBLIC COMMENT: Smith offered gratitude to all Veterans on this the Veterans Day.

BOARD COMMENTS: None

DETAILS OF NEXT MEETING: December 9, 2025 at 5:30 pm at the Township Hall.

ADJOURNMENT: Motion by Bjork to adjourn the meeting at 5:52 pm. Support: Watters. Call to vote. All ayes; no nays. Motion carried.

I hereby certify that the minutes contained herein are the draft minutes of the November 11, 2025, Regular Board meeting. Signed herein by the Mastodon Township Clerk, Karen Mallon on this the 12th day of November, 2025.

 _____, Karen Mallon, Clerk

Accounts Payable

General Fund

Checks 32738 - 32762 \$5,755.18

Water Account

Check 1873 \$23.90

Payroll

November 2025

Checks 32751-32759

DD1305-DD1318

\$13,772.68

12/08/2025 CHECK DISBURSEMENT REPORT FOR MASTODON TOWNSHIP
CHECK DATE FROM 11/12/2025 - 12/10/2025
General Fund

Check Date	Check #	Payee	Description	Amount
11/12/2025	32738	BRUCE & DIANE BRAZEAU	GARBAGE VOUCHERS 1/10	\$ 25.00
11/12/2025	32739	CCI SYSTEMS, INC.	MONTHLY MDR & NAAS	\$ 175.00
11/12/2025	32740	CITY OF CRYSTAL FALLS	STREET LIGHTS	\$ 16.09
11/12/2025	32741	CVCU VISA	TWP OFFICE SUPPLIES-BATTERIES	\$ 49.19
11/12/2025			PRINTER CARTRIDGES	\$ 435.65
11/12/2025			PRINTER CARTRIDGES BLACK	\$ 118.90
11/12/2025			ATT PHONE	\$ 142.53
11/12/2025			STAGER LAKE FENCE REFUND	\$ (320.00)
11/12/2025			CAMP 5 SECURITY	\$ 65.00
11/12/2025		CHECK 32741 TOTAL		\$ 491.27
11/12/2025	32742	MARY KURTZ	MILEAGE REIMBURSEMENT NOV 12 CK	\$ 45.50
11/12/2025	32743	MICHIGAN STATE FIREMEN'S ASSOC	2026 MEMBERSHIP MICH STATE FIREMANS ASSO	\$ 100.00
11/12/2025	32744	MIKE MICHELA	GARBAGE VOUCHERS FOR GROUP 4/70	\$ 96.54
11/12/2025	32745	MOCORP, INC.	GUTTER BUILDING/IMPRVMNTS	\$ 234.52
11/12/2025	32746	NORTH COUNTRY WEBSITE DESIGN	WEBSITE CHANGES AND UPDATES OCT 2025, SS	\$ 142.50
11/12/2025	32747	OSHKOSH FIRE & POLICE EQUIPMENT INC	MAINTENANCE - TRUCK #5	\$ 1,809.51
11/12/2025			MAINTENANCE - GEAR	\$ 513.93
		CHECK 32747 TOTAL:		\$ 2,323.44
11/12/2025	32748	SLIVENSKY LUMBER	TWP HALL GUTTER MPRVMNTS EXPENSE	\$ 423.07
11/12/2025			STAGER LAKE MAINTENANCE EXPENSE	\$ 431.70
		CHECK 32748 TOTAL:	CHECK 32748 TOTAL:	\$ 854.77
11/12/2025	32749	STUART CREEL	MILEAGE REIMBURSEMENT NOV 12 CK	\$ 9.80
11/12/2025	32750	WE ENERGIES	TWP HALL	\$ 328.55
11/12/2025			FIRE DEPT	\$ 109.52
11/12/2025			CAMP 5 FIREHALL	\$ 63.75
11/12/2025			STREET LIGHTS	\$ 20.94
11/12/2025			STAGER LAKE	\$ 28.21
11/12/2025			TWP HALL OUTDOOR LIGHT	\$ 27.63
11/12/2025			ELECTRICAL EXPENSE- ALPHA	\$ 20.85
		CHECK 32750 TOTAL:		\$ 599.45
11/19/2025	32760	ACR MICHIGAN	FUEL/GAS/OIL GAS FOR PICK UP	\$ 52.00
11/19/2025	32761	U. P. PROPANE	CAMP 5 FIRE DEPT HEAT	\$ 463.32
12/03/2025	32762	GFL ENVIRONMENTAL	TOWNSHIP GARBAGE DUMPSTER NOV INV	\$ 125.98

Total for fund 101 GENERAL FUND \$ 5,755.18

12/08/2025

CHECK REGISTER FOR MASTODON TOWNSHIP
CHECK DATE FROM 11/12/2025 - 12/10/2025

Check Date	Bank	Check	Vendor Name	Description	Amount

Bank WTR WATER ACCOUNT					
11/12/2025	WTR	1873	CITY OF CRYSTAL FALLS	Dunn Mine Electric	<u>\$ 23.90</u>

WTR TOTALS:					
Total of 1 Checks:					\$ 23.90
Less 0 Void Checks:					<u>\$ -</u>
Total of 1 Disbursements:					\$ 23.90

For Payroll ID: 254 Check Date: 11/12/2025 Pay Period End Date: 11/12/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
11/12/2025	CVCU	32751	BJORK, MICHAEL J	525.00	384.84	0.00	Cleared
11/12/2025	CVCU	32752	CORNELIA, DAMION	60.00	52.86	0.00	Cleared
11/12/2025	CVCU	32753	CORNELIA, WADE	185.00	170.85	0.00	Cleared
11/12/2025	CVCU	32754	COURCHAINED, SHERRIE L.	501.75	442.05	0.00	Open
11/12/2025	CVCU	32755	CREEL, STUART	650.00	560.27	0.00	Cleared
11/12/2025	CVCU	32756	FLEMING, ANDREW C	1,085.00	900.72	0.00	Cleared
11/12/2025	CVCU	32757	JENSEN, PAMELA	82.50	76.19	0.00	Cleared
11/12/2025	CVCU	32758	SMITH, DAVE	710.00	625.51	0.00	Cleared
11/12/2025	CVCU	32759	WHITE, DONALD E.	85.00	74.89	0.00	Cleared
11/12/2025	CVCU	DD1305	FRANZ, COURTNEY	75.00	0.00	66.07	Cleared
11/12/2025	CVCU	DD1306	HENDRICKSON, TAMMY L.	2,083.33	0.00	1,835.41	Cleared
11/12/2025	CVCU	DD1307	KINSEY, ASHLEE	75.00	0.00	66.07	Cleared
11/12/2025	CVCU	DD1308	KURTZ, DANIEL G	1,467.00	0.00	1,288.22	Cleared
11/12/2025	CVCU	DD1309	KURTZ, MARY	690.00	0.00	607.88	Cleared
11/12/2025	CVCU	DD1310	LUFT, ADAM D	60.00	0.00	52.86	Cleared
11/12/2025	CVCU	DD1311	MALLON, KAREN M	2,416.67	0.00	2,079.09	Cleared
11/12/2025	CVCU	DD1312	MALLON, KAREN M	1,190.00	0.00	998.38	Cleared
11/12/2025	CVCU	DD1313	MALLON, PAUL D	75.00	0.00	69.26	Cleared
11/12/2025	CVCU	DD1314	PICKART, JONATHON	385.00	0.00	355.54	Cleared
11/12/2025	CVCU	DD1315	SKINNER, CHARLES	2,083.33	0.00	1,625.95	Cleared
11/12/2025	CVCU	DD1316	SKINNER, TERRY	67.50	0.00	59.47	Cleared
11/12/2025	CVCU	DD1317	WATERS, STACEY	2,083.33	0.00	1,305.41	Cleared
11/12/2025	CVCU	DD1318	WINGER, ADAM M	85.00	0.00	74.89	Cleared

Totals:

Number of Checks: 023 16,720.41 3,288.18 10,484.50

Total Physical Checks:

9

Total Check Stubs:

14

Invoices for Approval

For Board Approval

Invoices 14216-14236
General Fund \$6,464.77

Invoice 14231
Water Fund \$26.07

Vendor ID	Vendor Name	Invoice #	Description	Inv. Date	Amount	Check Num	Check Date
WILLIAMSON	ANTHONY WILLIAMSON	11192025	GARBAGE VOUCHERS 1/10	11/19/2025	25.00		
JOHNSON V	VIVIAN JOHNSON	11192025	GARBAGE VOUCHERS 3/10	11/19/2025	75.00		
KAPELES	WILLIAM KAPELES	112425	GARBAGE VOUCHERS 9/10	11/24/2025	218.40		
DURR LISA	LISA DURR	112425	GARBAGE VOUCHERS 3/10	11/24/2025	75.00		
BAUMANN DA	DAVE OR WENDY BAUMANN	112425	GARBAGE VOUCHERS 5/10	11/24/2025	125.00		
NORTH COUN	NORTH COUNTRY WEBSITE DE	2025-0996	WEB PAGE MAINTENANCE &	12/01/2025	55.50		
MMC	MULTI MEDIA CHANNELS LLC	IN300612	SCHROCK ZBA HEARING	11/30/2025	158.00		
RYAN LAW	RYAN & LYNCH	7453	PAUL& PAULA JACOBS LAW	11/25/2025	210.00		
IRON CTY	COUNTY OF IRON	112525	WINTER TAXES POSTAGE VI	11/25/2025	869.31		
KEANES AUT	KEANE'S AUTOMOTIVE SPECI	120325	GARBAGE VOUCHERS 5/10	12/10/2025	113.73		
GROSVENOR	DAVID GROSVENOR	1232025	GARBAGE VOUCHER 10/10	12/10/2025	250.00		
STAFFORD A	ANGELA STAFFORD	12032025	GABAGE VOUCHERS 10/10	12/10/2025	250.00		
TUELL AL	AL TUELL	12032025	GABAGE VOUCHERS 2/10	12/10/2025	35.00		
BIG	BIGARI ACE HARDWARE	113020256917	PARTS FOR FIRE DEPARTME	11/26/2025	55.98		
CFUTIL	CITY OF CRYSTAL FALLS	2159-20 113020	DUNN MINE WATER BILL	12/01/2025	26.07		
CLA	CLIFTONLARSONALLEN LLP	L251690917	24-25 AUDIT WRAP UP WOR	11/04/2025	2,095.79		
COVANTAGE	COVANTAGE CREDIT UNION	VISA 11302025	VISA ACCOUNT NOVEMBER 2	11/30/2025	1,366.33		
HOME DEPOT	HOME DEPOT	0377 11302025	NOVEMBER CHARGES	12/01/2025	14.91		
ARNESON S	SAMANTHA ARNESON	11302025	GARBAGE VOUCHER REIMBUR	12/08/2025	250.00		
MICHELA M	MIKE MICHELA	11302025	GARBAGE VOUCHER REIMBUR	11/30/2025	96.82		
ZILCH	KENNETH ZILCH	11302025	GARBAGE REIMBURSEMENT 5	11/30/2025	125.00		
Totals:					6,490.84		

BANK CODE: CVCU

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
14216	ANTHONY WILLIAMSON	11/19/2025	12/10/2025	25.00	25.00	Open	N
14217	VIVIAN JOHNSON	11/19/2025	12/10/2025	75.00	75.00	Open	N
14218	WILLIAM KAPELES	11/24/2025	12/10/2025	218.40	218.40	Open	N
14219	LISA DURR	11/24/2025	12/10/2025	75.00	75.00	Open	N
14220	DAVE OR WENDY BAUMANN	11/24/2025	12/10/2025	125.00	125.00	Open	N
14221	NORTH COUNTRY WEBSITE DESIGN	12/01/2025	12/22/2025	55.50	55.50	Open	N
14222	MULTI MEDIA CHANNELS LLC	11/30/2025	12/27/2025	158.00	158.00	Open	N
14224	RYAN & LYNCH	11/25/2025	11/25/2025	210.00	210.00	Open	N
14225	COUNTY OF IRON	11/25/2025	12/10/2025	869.31	869.31	Open	N
14226	KEANE'S AUTOMOTIVE SPECIALISTS	12/10/2025	12/10/2025	113.73	113.73	Open	N
14227	DAVID GROSVENOR	12/10/2025	12/10/2025	250.00	250.00	Open	N
14228	ANGELA STAFFORD	12/10/2025	12/10/2025	250.00	250.00	Open	N
14229	AL TUELL	12/10/2025	12/10/2025	35.00	35.00	Open	N
14230	BIGARI ACE HARDWARE	11/26/2025	12/10/2025	55.98	55.98	Open	N
14232	CLIFTONLARSONALLEN LLP	11/04/2025	12/10/2025	2,095.79	2,095.79	Open	N
14233	COVANTAGE CREDIT UNION	11/30/2025	12/30/2025	1,366.33	1,366.33	Open	N
14234	HOME DEPOT	12/01/2025	12/10/2025	14.91	14.91	Open	N
14235	SAMANTHA ARNESON	12/08/2025	12/10/2025	250.00	250.00	Open	N
14236	MIKE MICHELA	11/30/2025	12/10/2025	96.82	96.82	Open	N
14237	KENNETH ZILCH	11/30/2025	12/10/2025	125.00	125.00	Open	N
# of Invoices:	20	# Due:	20	6,464.77	6,464.77		
# of Credit Memos:	0	# Due:	0	0.00	0.00		
Net of Invoices and Credit Memos:				6,464.77	6,464.77		

TOTALS BY FUND ----							
101 - GENERAL FUND				6,464.77	6,464.77		

TOTALS BY DEPT/ACTIVITY ----							
201.000 - TOWNSHIP OFFICE				2,391.67	2,391.67		
253.000 - TREASURER				869.31	869.31		
280.000 - TOWNSHIP GARBAGE PROGRA				1,638.95	1,638.95		
336.000 - FIRE DEPARTMENT				135.89	135.89		
410.000 - ZONING/PLANNING				368.00	368.00		
860.000 - EMPLOYEE BENEFITS				1,060.95	1,060.95		

BANK CODE: WTR

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
14231	CITY OF CRYSTAL FALLS	12/01/2025	12/30/2025	26.07	26.07	Open	N
# of Invoices:	1	# Due:		26.07	26.07		
# of Credit Memos:	0	# Due:		0.00	0.00		
Net of Invoices and Credit Memos:				26.07	26.07		
--- TOTALS BY FUND ---							
591 - WATER UTILITY FUND				26.07	26.07		
--- TOTALS BY DEPT/ACTIVITY ---							
537.000 - DUNN WATER				26.07	26.07		

Reports

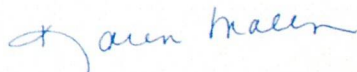
MASTODON TOWNSHIP CLERK'S REPORT

PERIOD ENDING NOVEMBER 30, 2025

- November 11, 2025 Regular Board Meeting Draft Minutes Submitted
- Financial report packet presented to the Board

CLERK'S OFFICE UPDATE

- I reviewed our Policy and Procedures manual in regards to Accounts Payables. Accounts Payables are not to be paid, unless it is a utility or we face a late charge, until the Board has approved the payables at it's Board meeting. The AP report presented shows payments made, and it shows payments "on hold". These payments "on hold" are the accounts payables that the Board will need to approved for payment. Checks will be created for all payables approved.
- Chad and I worked together on budget adjustments. We are over on several line items due to special projects that needed to be done at Stager Lake Park, the support we provided for Veteran's flag poles, and fireman gear purchased. A budget amendment for wages will be presented to the Board for approval. In the Deputy Clerk Line wage item, more funding is required for newly hired Deputy Clerk. Due to the resignation of Jan Lemke as Deputy Clerk, state law requires that the Clerk have a Deputy. Sherie Courchaine has been taking the necessary training required by the State as well as completing BS&A training.
- I attended a Grant Readiness webinar presented by the Michigan Department of Treasury along with MSU Extension.
- I compiled a packet for the Board that contains past quotes on fire hydrants received and a drafted a memorandum of agreement for review by the Board. This MOA is between the Township and the Village of Alpha that outlines how our local government units can continue to support each other and facilitate effective responses to emergency responses in our community. In addition, I have included in this packet a drafted Cost Recovery for Fire Services that I presented to Chief Fleming for his review.
- 2026 is an election year. Our two Township millages are up for renewal. Each expire in 2026; and we will need to have the ballot language approved by our attorney and ready in April for placement on the August ballot. The State of Michigan has not determined if the primary will be held in February or May. I will be reviewing our Election Inspectors, and any inspector needing certification through training will be given/attend State approved training.



Karen Mallon, Clerk

December 1, 2025

Date

Mastodon Township

Assessor's Report

November 2025

Tasks completed by Assessor for the month of November 2025

- Compared all the monthly Deeds to GIS, Google Earth and realtor.com this helps find omitted property, Property Transfers, PREs, returned phone calls & emails
- I'm still working on parcels from this year's fieldwork and have a few more building permits to visit. This will be completed by December 31st.
- The Board of Review will meet December 9th at 9am to review and approve a qualified Agriculture should take about 10mins.
- I received Mastodon Townships 4018 from Equalization- There some work to be done so I will be focusing on Land values and ECFs.

Please let me know if you have any questions

Tammy Hendrickson

Mastodon Township Assessor

906-284-1555

Zoning Administrator Activities

November 2025

Planning Commission and Zoning Meetings

- November 5: Attended Planning Commission meeting.
- November 11: Attended Township Board meeting.

Application Reviews and Variance Requests

- November 5: Received sign permit application for **Dealz Cannabis**. Approved and entered
- IworQ system.
- November 5: Received zoning compliance permit application **2025031 – Mark Cheatham, 186 South Maggie Drive** for construction of a pole building. Entered application through online portal and scheduled site visit via IworQ.
- November 11: Reviewed application for ZBA hearing **2025030 – Sharon Schrock, 140 West Stager Lake Road** requesting variance of 100-foot waterfront setback. Application complete; forwarded to ZBA for scheduling.

Site Visits and Inspections

- November 13: Site visit to **186 South Maggie Drive** to verify setbacks and site plan for application 2025031. Approved and sent permit electronically through IworQ system. 4 miles.
- November 20: Site visit to **161 Jacobs Drive** to review requests to repair, modify, and add to existing structures. 20.4 miles
 - Advised deck area connecting to dock may be repaired.
 - Soil and sediment permits should be investigated.
 - Measured setbacks for proposed addition; did not meet current requirements.
 - Recommended submission of site plan with septic location and proposed addition.
 - Explained variance process if plan is denied.

24.4 miles total

Correspondence and Communications

- November 6: Drafted certified letter to **Erika Michaud** regarding property at 147 Elvira Drive (burned structure).
 - Notification of loss of lawful nonconforming use due to no rebuilding or cleanup for over 12 months.

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Department members present: Andy Fleming, Dan Kurtz, Stu Creel, Paul Mallon PC Chair. Absent: Tammy Hendrickson

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Recreational Committee: No meeting held in October. Skinner advised the Board that Jan Lemke resigned from the Rec Committee. Paul Mallon advised the Board that the survey results are in.

Village of Alpha: No report offered.

Maintenance: Written and submitted.

PUBLIC COMMENT: Agenda Items. None.



MASTODON TOWNSHIP

RECREATIONAL COMMITTEE

NOVEMBER REPORT

Overview

The Mastodon Township Recreational Committee convened to discuss various strategies for enhancing the township's parks and recreational spaces. The Committee respectfully requests that the Township Board consider and provide feedback on the following proposals to determine whether they should be further pursued.

1. Electrical Improvements at Buck Lake Park Pavilion

One proposal involves running electrical power to the pavilion at Buck Lake Park. This would include constructing a dedicated supply closet to house the breaker box and electrical entrance. The estimated budget for this project is \$5,000.00. Please note that any additional lighting would incur extra costs beyond this initial estimate.

2. Pavilion Addition with Restroom Facilities

An alternative option is to construct an addition to the existing pavilion. This addition would contain the breaker box, electrical entrance, and a new bathroom equipped with running water. This concept was previously discussed during a budget meeting. The anticipated budget for this project is in the range of \$9,000 to \$12,000, not including the cost of running electrical power to the pavilion.

3. Park Signage

The Board was also presented with the option to commission new park signs, as well as smaller signs for the parks and trails. The Committee seeks clarification on whether Dan should be tasked with obtaining price estimates for the upcoming budget meeting, or if the Committee should continue with this responsibility.

4. Repurposing the Ball Field Area

Given that the existing ball field receives limited use, the Committee is interested in exploring alternative recreational uses for this space. The current fencing makes the area particularly suitable for options such as pickleball courts and a playground.

Request for Board Input

The Committee values the Board's perspectives and requests comments on the above topics to help further evaluate and improve recreational opportunities within the township. Feedback from Board Members would be greatly appreciated.

Thank you,

Recreational Committee



MASTODON TOWNSHIP

Nov - Dec

MAINTENANCE REPORT

- Cut up and remove tree limbs that fell in the park during windy weather
- Plow and Salt Parking Lots
- Pick Up truck would not go into 4x4, looked at the electrical components and troubleshooting , but needed to bring into Town and Country Ford. They found a vacuum line that had a slight crack in it that would not allow the the truck to shift into 4x4. Truck was fixed and invoice was just over \$350.00 for parts and labor.

Unfinished Business

MASTODON TOWNSHIP

FIRE HYDRANT MEMORANDUM OF AGREEMENT

WITH THE VILLAGE OF ALPHA

WHEREAS, The Village of Alpha (hereinafter "Alpha") and the Township of Mastodon (hereinafter "Mastodon"), both of Iron County, Michigan, desire the use of Alpha's fire hydrants located throughout Alpha, and

WHEREAS, Alpha and Mastodon have agreed on terms and conditions for use of the fire hydrants by both municipalities;

NOW, THEREFORE, in consideration of the terms and conditions hereof, it is agreed as follows:

1. Alpha shall provide all manpower and costs associated with maintenance, replacement and/or repair to any pipe and/or water flow to each fire hydrant.
2. Alpha shall provide the manpower needed to maintain, repair or replace any fire hydrant in Alpha.
3. Mastodon shall provide any equipment needed to maintain, repair or replace any fire hydrant in Alpha, but not for maintenance, replacement and/or repair of any pipe and/or water flow to any fire hydrant.
4. It is the desire of the parties to share the cost of manpower and equipment to maintain, repair or replace any fire hydrant in Alpha on a 50/50 equal basis. Therefore, at the end of each year [or whenever the parties agree] each party shall present to the other a list of costs incurred during that year and the party incurring the lesser costs shall issue a check to the other party to bring the costs incurred during that year to a 50/50 equal basis.
5. Alpha shall keep all fire hydrants in full working order and shall notify Mastodon immediately when equipment is needed to maintain, repair or replace a fire hydrant.
6. Alpha shall allow Mastodon use of any fire hydrant it deems necessary at Mastodon's discretion.
7. This agreement shall remain in effect until it is amended or replaced with another agreement or the parties agree to terminate it.
8. This agreement shall become effective on the date of execution.

Dated this ____ day of _____, 20____.

TOWNSHIP OF MASTODON:

By: _____

Chad Skinner, Supervisor

WITNESSED BY:

VILLAGE OF ALPHA:

By: _____

Peter LaPin, President

WITNESSED BY:

New Business

Mastodon Township
General Operating Millage Ballot Language Resolution

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful operating costs, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board of Mastodon Township wishes to levy 1.5 mills to provide for Township operating costs;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Mastodon Township, Iron County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the August 2026 election ballot:

“Shall the previously voted-upon increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution in Mastodon Township of 1.5 mills (\$1.50 per \$1000 of taxable value), be renewed and levied for five (5) years, 2027 – 2031 inclusive, for the use of Mastodon Township’s general operating costs and placed in a restricted General Fund? This levy would raise an estimated \$XXXXXX in the first year the millage is levied (2027). This millage is a renewal of a tax levy which expires in 2026.”

Motion made by. Seconded by.

Upon roll call vote the following voted:

Aye:

Nay:

The Supervisor declared the resolution adopted.

Certificate

I, Karen Mallon, the duly elected and acting Clerk of Mastodon Township, hereby certify that the foregoing resolution was adopted by the Mastodon Township Board by a roll call vote at a regular meeting of the Board held on _____, at which meeting, a quorum was present; and that this resolution was ordered to take immediate effect.

Karen, Clerk

Mastodon Township
Road Improvement Millage Ballot Language Resolution

WHEREAS, townships may impose and levy ad valorem property taxes to finance lawful operating costs, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board of Mastodon Township wishes to levy 1.5 mils to provide for Township operating costs;

NOW, THEREFORE, BE IT RESOLVED that the Township Board of Mastodon Township, Iron County, approves the following millage ballot question language and directs the Clerk to submit it to be placed on the November 2, 2021 election ballot:

"Shall the previously voted-upon increase in the tax limitation imposed Under Article IX, Sec. 6 of the Michigan Constitution in Mastodon Township of 1.5 mils (\$1.50 per \$1000.00 of taxable value), be renewed and levied for four (5) years, 2027 through 2031 inclusive, for the use of Mastodon Township's Road Improvement/Maintenance and placed in a restricted Road Fund? This levy would raise an estimated \$_____ in the first year the millage is levied (2027). This millage is a renewal of a tax levy which expires in 2026."

Motion made by Seconded by

Upon roll call vote the following voted:

Aye:

Nay:

The Supervisor declared the resolution adopted.

Certificate

I, Karen Mallon, the duly appointed and acting Clerk of Mastodon Township, hereby certify that the foregoing resolution was adopted by the Mastodon Township Board by a roll call vote at a regular meeting of the Board held on _____, at which meeting, a quorum was present; and that this resolution was ordered to take immediate effect.

Karen Mallon, Clerk

Mastodon Township

Millage Language for November 2026 Election

GENERAL OPERATIONAL MILLAGE PROPOSAL

"Shall the previously voted-upon increase in the tax limitation imposed Under Article IX, Sec. 6 of the Michigan Constitution in Mastodon Township of 1.5 mils (\$1.50 per \$1000.00 of taxable value), be renewed and levied for four (5) years, 2027 through 2031 inclusive, for the use of Mastodon Township's General Operational Purposes? This levy would raise an estimated \$_____ in the first year the millage is levied (2027). This millage is a renewal of a tax levy which expires in 2026.

___ YES

___ NO

ROAD IMPROVEMENT MILLAGE PROPOSAL

"Shall the previously voted-upon increase in the tax limitation imposed Under Article IX, Sec. 6 of the Michigan Constitution in Mastodon Township of 1.5 mils (\$1.50 per \$1000.00 of taxable value), be renewed and levied for four (5) years, 2027 through 2031 inclusive, for the use of Mastodon Township's Road Improvement/Maintenance and placed in a restricted Road Fund? This levy would raise an estimated \$_____ in the first year the millage is levied (2027). This millage is a renewal of a tax levy which expires in 2026.

___ YES

___ NO