

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

February 9, 2021

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustee Chad Skinner. Trustee Mike Bjork was in attendance virtually through ZOOM video.

Attendees: Dan Kurtz, and Andy Fleming.

Changes to agenda: None.

December Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report for January was reviewed. Stacey informed the Board that she would like to have Sheri Skrzyniarz as her deputy. After discussion, it was determined that a current hourly pay would be set as \$12.00/hr. however could be reviewed at any time, if deemed necessary.

Clerk's Report: Jan updated the Board that there will be an August election to cover our millage *Jan had a question on the Assessor's report regarding field work - Frank will follow up with Kim for clarification. *Jan got information from MTA regarding setting up a Recreational Committee. They referred her to guidelines on their website. Jan made copies for all Board members. The Board will review and discuss at the next meeting.

Accounts Payable & Payroll Review: Stacey made a motion to accept the A/P and the motion was seconded by Chad. All in Favor.

Supervisor's Report: Frank and Dave Stanek took the BOR training through MTA.

Fire Department Report: Andy presented his report. *Rick from Camp 5 is checking on the new truck twice a day. *Andy submitted a new applicant to be approved by the Board. Ed Mattsen from the Camp 5 area. Chad made a motion to accept and it was seconded by Stacey. All in favor. *Andy stated that Damion Cornelia has completed the Cadet Program. He must now apply for a fire fighter position.

Zoning Admin. Report: Jeff was not in attendance and his report was emailed to the board.

Planning Commission Report: The Planning Commission met in February. The grant was applied for was accepted for the amount of \$5,200.00. It will be applied towards the Anderson Ball Field Project in Alpha.

ICECA Report: We had received a formal report from them. Jan emailed to the Board. Mike reported that they would begin interviewing for the position of Chamber of Commerce Director next week.

Maintenance Report: Dan reported that the furnace at Camp 5 is not working properly again. He is getting quotes to present at the Annual Budget Meeting. He is also getting quotes for updating the water system.

Unfinished Business:

Fire Truck Title Update: The insurance check was received covering the Camp 5 truck. Jan will continue to work on getting titles for all the fire trucks.

Road List for 2021: The Board discussed options to address the dust problem on Lower Dam Road. This is a public road covered by the Road Commission. Mike requested Stacey to let the Board know how much money is received by Wisconsin Electric who uses the road a great deal. Stacey will email the Board with the information.

New Business:

Zoning Administrator Follow Up Visits: Frank recalled having this discussion with the ZA and that he had previously been asked to do more follow-up visits. Jan will review the job description for the ZA and the Board will continue the discussion at the next meeting. Mike also noted that there should be follow-up visits for the Zoning Board of Appeals decisions as well.

Budget Meeting Date: The discussion was tabled until the next meeting.

Alpha Ball Park Grant: Jan to sign the Grant paperwork and return to Dickinson County.

RV Parking by Ball field in Alpha: After discussion, Frank asked Jan to contact our Insurance Company and get their feedback regarding this parking request.

Other Business: Jan stated that she would like to work on having a small informational write-up posted on our website for all local businesses held by taxpayers. She will work on getting the information, doing a write-up and having it published on our website.

Public Comment:

The meeting was adjourned at 6:55 pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

March 16, 2020

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Sheri Skrzyniarz, and Trustees Chad Skinner and Mike Bjork.

Attendees: Dan Kurtz, Andy Fleming, Dave Smith, Jackie and Dan Rosek, Joanne Burns, Angela Stafford, Jeff Seppala, Jerry Divine, Mr. & Mrs. Saudan, and Courtney Franz.

Changes to agenda: None.

February Meeting Minutes - Stands as written

Treasurer Report: The Treasurer's report for February was reviewed. Sheri indicated that she has been updating our website. If anyone has anything to add, please let her know.

Clerk's Report: *Received a letter from Forest Park requesting donations for Senior Night. Sheri made a motion to get \$100 in gift cards. Motion seconded by Frank and all were in favor. *Jan and Joanne set up for 2 election training classes - one on April 8th and one on April 23rd.

Accounts Payable & Payroll Review: Mike reviewed checks #28207 through 28280 from the General Fund. Chad made the motion to accept the list and was seconded by Frank. All in favor.

Supervisor's Report: Frank reported that he attended the Road Commission (RC) meeting. Mike indicated that the dip in the road on 424 at the bottom of the Alpha hill needs to be addressed. It is deep enough to be a hazard. *Frank asked the RC whether or not the water at Stager Lake would be used this summer to aid in the road work planned for US2. RC suggested that Frank contact the DEQ. *Frank attended the Village of Alpha meeting. They have agreed to contribute \$1,500.00 towards the 4th of July fireworks. He suggested a committee in hopes of promoting better communications. Mike stated he had already been in contact with the Village Inn and discussed forming a 4th of July committee. *At that same meeting, Frank discussed our concern regarding the fire hydrants with the Village. Steve stated all the hydrants are in working order. Andy stated that was incorrect - that he had given Steve a list of hydrants that were not working. Andy asked Steve to get an estimate regarding repair. He informed Steve that the township had put funds aside to help with the repairs. Chad suggested that any hydrant issues in the future must be followed up with a report - one filed with the Village Board and one copy here. *Frank talked to the Village Board about the ball field. He informed them that we are considering putting work into the field but wanted reassurance that the Village would be responsible for the maintenance. The Village Board indicated that they would be responsible for the upkeep of the field.

Fire Department Report: Andy presented the fire department monthly report and stated that there was one fire call in February.

Zoning Admin. Report: Jeff presented his report to the Board. No major issues. Received 4 zoning applications. *Would like to redesign some of our forms being used.

Planning Commission Report: Chad stated that the Planning Commission had a land division at their last meeting that was authorized. Finished up Recreational Plan and it is being presented to the Board for approval.

ICECA Report: Mike reported that their annual budget has been approved. They are now waiting for the State to indicate what they are able to do in dealing with the Coronavirus.

Maintenance Report: Dan reported he had to repair the furnace and water issue at the Camp 5 hall. *Dan will have time to continue on with the repairs and painting of the hall.

Unfinished Business:

Recreational Marihuana Ordinance: The Board reviewed the draft copy received from the attorney. Jan noted that on page 15; 8.(c) had an incomplete sentence. She read the remainder of the sentence to be "act of the Township Board." *Chad made a motion to add to the ordinance a mandate stating that once the township starts receiving sales tax revenue, 5% of the revenue would be put towards education on the issue of marihuana and 10% of the revenue would be put towards implementing our Recreation Plan. The motion was seconded by Jan and all the board was in favor. *After discussion of point 8.(b) on page 15, the following statement will be added to the sentence "unless using METRC, the system set up by the State of Michigan, or any following predecessor."

*After discussion of point C.(8) on page 8, the sentence will read "Site plan and interior floor plan of the Permitted Premises and the Permitted Property must adhere to all state requirements." *After discussion, it was determined that we would remove 1.(f) on page 8 which required background checks by Mastodon Township. The State of Michigan already requires background checks therefore it would be a duplication of effort.

Flight Change Charge: Jan checked with Michigan Township Association (MTA) regarding the flight change charge that the township incurred due to a request for the Deputy Clerk to change her vacation plans to attend a class by the Michigan Board of Elections in Marquette. Without this accreditation class, she would not be able to act as a deputy clerk during the March Primary Election. MTA verified that this was an exception that could be accepted by the Board.

BHO Extraction Issue: Andy maintains that this needs to be addressed in an ordinance covering all industrial use.

New Business:

Camp 5 Resolution: Jan presented a resolution to consolidate precincts as requested by the State of Michigan. The State of Michigan requested all precincts with less than 2,500 voters to consolidate. The resolution was seconded by Sheri. Roll call vote as follows: Chad - yes; Mike - yes; Jan - yes; Frank - yes; and Sheri - yes.

Recreation Plan: The Board reviewed the Recreation Plan. Courtney Franz indicated that she will be applying for grants to help with the costs. She asked the Board to consider putting funds aside to be used for the plan. Angela stated that they would also like to start a committee to work on the implementation of the plan. After discussion it was determined that we will discuss a budget at our annual budget meeting and will work next on the creation of a recreation committee.

Other Business: Chad asked for our budget meeting to be moved up due to the Coronavirus issue. It was decided to move it to March 24th.

Public Comment:

The meeting was adjourned at 7:06 pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

April 13, 2021

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, Trustees Chad Skinner and Mike Bjork.

Attendees: Dan Kurtz, Joanne Burns, Dave Smith, Rick Herman, Courtney Franz, Vicki Browne, Joe Shubat, Lydia Novitsky, and Andy Fleming.

Changes to agenda: Mike requested that we add "Disk Golf" to our New Business.

March Meeting Minutes - Stand as written.

March Budget Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Jan informed the Board that the "Spring Cleanup" project was underway. It should be held in May or June. *Joanne is looking into Par Plan grants to see if we qualify for any.

Accounts Payable & Payroll Review: Mike reviewed checks #29135 - 29191 from the General Fund and #1788 from the Water Fund. Mike also reviewed the March payroll sheet presented. Chad made a motion to accept the A/P and was seconded by Stacey. All in Favor.

Supervisor's Report: Frank informed the Board that Merit cannot put fibre optics in residential areas. He was informed that there is a company called Star Link that offers satellite service. *He attended the Road Commission (RC) meeting. We received a handwritten quote regarding Hill Farm Road. It would cost us \$24,000 less the Road Commission share of \$10,000. Jan made a motion to proceed as long as the RC lists the \$10,000 share in the contract. Stacey seconded the motion and a roll call vote was taken. Frank, Stacey, Chad, Mike, and Jan all voted yes.

Fire Department Report: Andy presented his report. *Training was held on 3/23. *Andy asked the Board to consider partial payment for electrical work done at the Pump House on M-69. The electrical expense would be a shared cost with Mansfield Township. The cost to Mastodon would be approx.. \$380. Mike made a motion to pay for half of the bill but not exceed \$500 in payment. The motion was seconded by Chad. All in favor.

Zoning Admin. Report: Jeff was not in attendance and his report was emailed to the board.

Planning Commission Report: The Planning Commission (PC) did meet in April for the organizational meeting and their planned month meeting. The only change reported in organization was that Courtney Franz was elected as Chairperson and Rick Herman was elected to Vice-Chairperson. They will meet every other month. No other changes were made. In their regular meeting, they discussed the Master Plan and the Rec Plan. They are hoping to be able to move forward with getting the Master Plan approved this year. *They also discussed the Anderson Ballpark project. The PC is planning a special meeting on May 5th so they can move forward on getting the project started while working on getting a recreational committee started. Jan verified that all quotes will need board approval before purchase.

ICECA Report: The Board had received the ICECA monthly report. Mike reported that they are close to making an offer for a new Executive Director.

Maintenance Report: Dan met with Norway Springs to evaluate our water. They recommended an EDS filter to take care of the smell for the cost of \$1680 with a five year guarantee. The water test revealed high levels of sulfur. *He found a washer for fire department use. It will be shipped in 2-3 weeks. *Dan received a call from American Docks stating that they cannot sell completed docks to us but only sell us the frames due to the lumber shortage. It was decided that we would purchase the frames, order the lumber and finish the build ourselves. *Dan started working at Stager Lake Park around the swing set. The swing set broke apart. It was decided to not replace it at this time, We will work with the Rec Committee in the future regarding playground equipment in the parks. *Dan noticed that MC3 has a large pile of top soil at their facility and wanted to reach out to them to see if they wanted to sell any of it. We could use it at Stager Lake Park. Jan will contact MC3 and ask.

Unfinished Business:

Zoning Administrator Follow Up Visits: Frank talked to Jeff and told him that it is his responsibility to do follow up visits on all zoning compliance applications and if he had any questions regarding job responsibilities to bring it to the Board.

Recreational Marihuana Ordinance Change: After discussion, it was determined that we would not consider adding event licenses at this time.

Mutual Aid Box Alarm System: Frank made a motion for our fire department to be a part of this statewide mutual aid agreement. The motion was seconded by Chad. All in favor.

CPA Service for Township: After discussion, it was determined that we would continue on with CLA Auditors.

New Business:

Chicaugon Lake Association: Vicki Browne, representing the Association, made a presentation requesting funds to combat milfoil in Chicaugon Lake. Mike stated that Mastodon Township has several parks and lakes that are dealing with the same issue. His concern, as well, was giving tax payer funds to a home owner's association, which is a private organization. Jan with research with MTA.

Millage Resolution: Jan presented new millage language to the Board for a vote. She changed the millage language to read that the millage renewal would last for 5 years and not 4 years. We have been submitting this millage renewal in non-election years and had to pay for the total cost of the election. She presented the language for the General Fund Millage and made a motion to accept. The motion was seconded by Stacey and a roll call vote was taken: Stacey, Chad, Mike, Jan, and Frank all voted yes. Jan read the language for the Road Millage Renewal and a motion was made by Mike to accept. The motion was seconded by Frank. A roll call vote was taken: Chad, Mike, Jan, Frank, and Stacey all voted yes.

Recreational Marihuana Class B License Request - MC3: Frank made a motion to accept their license for Class B license. The motion was seconded by Chad. All in favor.

Disc Golf: Lydia Novitsky made a presentation to the Board regarding the use of Mastodon Township land in Alpha to put in a 9 hole course to play disc golf. There were some concerns expressed: liability to the Township, that being a MediVac area, part of the area is already used for parking, and maintenance around the baskets. Jan asked Lydia to email a Mastodon Township proposal, along with a current map. Jan will also check with the insurance company regarding liability.

Other Business:

Public Comment:

The meeting was adjourned at 7:20 pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

May 11, 2021

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, Trustees Chad Skinner and Mike Bjork.

Attendees: Dan Kurtz, Rick Herman, Courtney Franz, Vicki Browne, Todd Starling, Lydia Novitsky, and Andy Fleming.

Changes to agenda: None

April Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Jan informed the Board that the "Spring Cleanup" project is on schedule for June 12th, 9:00 - 12:00. *We received an applicant for the cleaning position. Frank made a motion to hire Terry Skinner for the position. The motion was seconded by Mike and all were in favor. *It was decided that we would go ahead with advertising in the Plat book and in the Reporter's special edition covering Health Services.

Accounts Payable & Payroll Review: Mike reviewed checks #29209 - 29248 from the General Fund and #1789 from the Water Fund. Mike also reviewed the April payroll sheet presented reflecting checks 29192-29206 and direct deposits DD617 - DD630. Jan stated that an invoice was received by Teck Solutions in the amount of \$1,837.50 and needed to be added to the A/P list. The invoice covered labor to install the new network system. Chad made a motion to accept the A/P and was seconded by Frank. All in Favor.

Supervisor's Report: Frank informed the Board that there was an issue for mail delivery con Camp 5 Road. The Road Commission did take care the road. It was discussed at the Road Commission meeting that morning. *The Road Commission (RC) is not done grading the roads so we will need to hold off putting chloride down for a couple more weeks yet.

Fire Department Report: Andy presented his report. *They had 5 fire calls.

Zoning Admin. Report: Jeff was not in attendance and his report was emailed to the board.

Planning Commission Report: Chad presented the Planning Commission (PC) updates.

ICECA Report: Mike informed the Board that Chamber Director - Zach Hautala.

Maintenance Report: Dan came in on Saturday and the alarm system was going off again. It is not working properly. He has turned it off. No return call from the technician. *The washer for the Fire Department has been received and he has started the install process. *There still is a problem with bears at Stager Lake Park. After discussion, no changes will be made to the procedures we have in place.

Unfinished Business:

Hill Farm Road: Chad did some research on the process. This procedure was done on Krans Road and the road work did not last. It was determined that Frank will do some further checking with the Road Commission as long as we have not received the Contract from them yet.

Unfinished Business - con't:

Ball Park Progress: After discussion, it was determined that the Board would authorize \$6,000 for expenditures at this time. Jan made a motion to authorize the \$6,000 and the motion was seconded by Frank. All in favor. A roll call was requested by Frank. All voted yes.

Disc Golf in Alpha: Concerns were expressed about disc golf being played when the ball park was in use. Mike suggested that the disc golf area would not be open during ball games. Jan expressed a concern about where it is proposed to set up and the liability of it being next to the ball park. It was decided that she would contact the insurance company for more information.

New Business:

Par Plan Grant/Security at Camp 5: Frank presented a quote from SecuraTek with several options. Mike also presented two options that may have better technology in their systems. It was determined that we may have to have satellite service out there. Mike and Andy will work on getting a quote on a system that will work to cover all the security needs of Camp 5. They can then get the quote to the office to finalize the grant. Jan presented a resolution to file the grant and it was supported by Frank. A roll call vote was taken and all voted yes.

Street Lights at Camp 5: Wisconsin Electric came back and said it will require additional funds to complete a street light project in the Camp 5 area. After discussion, Frank made a motion to move forward on updating the lights. The motion was seconded by Chad and all were in favor.

Recreational Marihuana Approval for Class B Growing: Mike made a motion to accept the license from Miss Mary LLC for Class B growing license. The motion was seconded by Stacey. All in favor.

Other Business:

Public Comment: *Vicki Browne presented an option for us to consider regarding the Chicaugon Lake Association.
*Veterans will hold the same ceremony they always have on Memorial Day.

The meeting was adjourned at 7:00 pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

June 8, 2021

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, Trustees Chad Skinner and Mike Bjork.

Attendees: Dan Kurtz, Rick and Cindy Herman, Todd Starling, Lydia Novitsky, Michael Premo, Roy and Kathy Carlson, Cindy and Joe Rahoi, Ashlee Kinsey, Melissa Carswell, Tom Lesandrini, Jeff Seppala, and Andy Fleming.

Changes to agenda: None

May Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed. Stacey is appointing Kathy Miller as her deputy. She will be paid \$12.00 hour with board approval.

Clerk's Report: Jan informed the Board that the "Spring Cleanup" project is on schedule for June 12th, 9:00 - 12:00. Frank will help Jan and Dan on that day. *Jan is working with Mike to get the permit signed for the July 4th fireworks.

Accounts Payable & Payroll Review: Mike reviewed checks #29209 - 29248 from the General Fund and #1788-1791 from the Water Fund. Mike also reviewed the May payroll sheet presented reflecting checks 29304-29316 and direct deposits DD631 - DD643. Chad made a motion to accept the A/P and was seconded by Frank. All in Favor.

Supervisor's Report: Frank attended the Alpha Village meeting. *Frank attended a GIS mapping meeting held by Iron County. *The Road Commission (RC) informed Frank that Buck Lake Park Road will not be done this year. *Dunn Mine well has been repaired. * A discussion took place whether or not to have the Mastodon Township property outside of Alpha surveyed. No decision made.

Fire Department Report: Andy presented his report. *They had CPR training on May 17th. *The fire department officers toured MC3 facility to be familiar with layout and operations.

Zoning Admin. Report: Jeff presented his report. *Frank asked if postings were issued to everyone authorized by Jeff. Jeff said he printed them out himself in each case. *A question was asked why a taxpayer was allowed to request a variance for the same issue twice. Jeff said it was not the same. It was decided to turn the paperwork over to the ZBA to review and determine whether a meeting will be held or not. The two requests would be reviewed.

Planning Commission Report: Chad informed the Board that a Land Division was discussed at their meeting. It was determined that the property would need to be rezoned first, then a land division could be considered. *Phase one of the ballfield is about complete and phase 2 is being discussed.

ICECA Report: Mike informed the Board that the county is working on their funding level with the new Board of Commissioners.

Maintenance Report: Both docks have been installed at Buck and one dock has been installed at Stager Lake with the other soon to be installed. *MC3 donated topsoil for us to use at Stager Lake.

Unfinished Business:

Hill Farm Road: A contract was received from the Road Commission to take care of Hill Farm Road. A motion was made by Frank to sign the contract and go ahead with the repairs. The motion was seconded by Mike. All in favor.

Ball Park Progress: A discussion took place regarding property lines, the GPS shows that Mastodon Township owns everything east of the third base line and Alpha owns everything to the west of the line.

Disc Golf in Alpha: After discussion, it was determined that the Disc Golf activity would be sponsored by the Village of Alpha. Mike made a motion that 3 of the units would be allowed to be placed on Mastodon Township property. Stacey seconded the motion and all were in favor.

Camp 5 Secirity: After discussion, it was determined that we would proceed with the quote Mike received from SimpliSafe. The motion was made by Mike and seconded by Frank. All were in favor.

New Business:

Lawn Mower: After a discussion regarding replacement of our lawn mower, Mike made a motion to replace our mower with a John Deere for a value of approx. \$10,000. Jan seconded the motion. She took a roll call vote as follows: Chad, Mike, Jan, Frank and Stacey all voted yes.

Buck Lake Association: Roy Carlson, a representative of the Buck Lake Association, made a presentation regarding the MilFoil problem at Buck Lake and asked the board for financial support. Cindy Raho of the Stager Lake Association asked him if he was a part of the Lakes and Streams Association. She said they have been very helpful with their association and knows that there are funds available to their members to help with the issue. Cindy will pass on information regarding Lakes and Streams Association to Mr. Carlson to check into.

Website Design: Mike made a motion to move forward with hiring North Country Website Design to take over our website. The motion was seconded by Stacey and all were in favor.

P/C Member Application: The board received an application from Ashlee Kinsey. Frank made a motion to accept and was seconded by Mike. All in favor.

ZBA Application: Two applications were received. One was from Melissa Carswell and one was from Carl Sholander. After discussion, it was determined that the board would accept Melissa Carswell as the member and have Carl Sholander as an alternate. Jan made a motion to approve, it was second by Chad and all were in favor.

Other Business:

Public Comment: Tom Lesindrini from MC3 stated they were only a few weeks from opening. He invited everyone to stop by and visit. *Rick asked if we could acknowledge the volunteer work of Kim Nylund at the ball park.

The meeting was adjourned at 7:18 pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

July 13, 2021

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, Trustees Chad Skinner and Mike Bjork.

Attendees: Dan Kurtz, Courtney Franz, Kathy Miller, Rick Herman, Melissa Carswell, Jeff Seppala, and Dave Smith.

Changes to agenda: None

June Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Jan gave an update of the progress North Country Website Designs is making in regards to updating our website. *We received the prepay proposal from UP Propane for an amount of \$2,656.33. Board approval was given to send a check. *Donations received towards the 4th of July fireworks was \$557.00.

Accounts Payable & Payroll Review: Mike reviewed checks #29345 - 29409 from the General Fund, check #1363 from the Road Fund and #1792-1794 from the Water Fund. Mike also reviewed the June payroll sheet presented reflecting checks 29346-29375 and direct deposits DD644 - DD656. Chad made a motion to accept the A/P and was seconded by Jan. All in Favor.

Supervisor's Report: Frank received a call regarding shooting in the Buck Lake area late at night. After discussion, it was determined that the best thing to do was to call the Sheriff's Dept. as soon as it happens. Mastodon Township has no noise ordinance. *A discussion took place as to whether or not we should give away the old dock at Stager Lake Park. It was determined that we could wait to see if we could put a dock in an area to allow people to fish off of. *Iron County Parks and Rec Committee is looking for new members if anyone is interested.

Fire Department Report: Andy emailed his report for he was unable to attend.

Zoning Admin. Report: Jeff presented his report. *He had two calls this month and indicated that zoning activity is slow this year. *He is holding a Land Division request until all paperwork has been received. *A discussion took place regarding interpretation of the Zoning Ordinance. All questions should be directed to the Planning Commission which meets every other month on the first Wednesday of the month. Their schedule is posted on the bulletin board as well as on the website.

Planning Commission Report: Chad informed the Board that a Rezoning application was received and will be reviewed at the August 4th meeting. *Ashlee Kinsey was appointed as Secretary and Rick Herman as liaison to the Zoning Board of Appeals.

ICECA Report: Mike reviewed the monthly report received from ICECA.

Maintenance Report: Chloride work is complete. *Damaged door at Stager Lake has been replaced. *Dan has been doing a lot more grass cutting than normal due to weather.

Unfinished Business:

Ball Park Progress: Courtney reviewed the proposal given to the Board for approval. Phase 2 will include bathrooms, Shed, Baby Changing Stations & miscellaneous tools. Phase 2 was approved by the Board.

Camp 5 Security: Mike and Andy are planning on installing the system.

Buck Lake Association: Tom Madden stopped by the office to ask for Mr. Carlson's contact information. He was going to reach out to him to see if there was anything that the Lakes & Streams Association could do to help the Buck Lake Association.

New Business:

Zoning Board Renewal: We received a request from Melissa Carswell asking for her three year term starting August 1, 2021 to be renewed. Frank made a motion to accept her request which was seconded by Stacey. All were in favor.

Old Dock Frame @ Stager Lake: Discussed above.

Other Business:

Public Comment: Frank reminded everyone that starting October 24th, you must include the area code when dialing any telephone number, including all local calls. *The light at Buck Lake Road and Rainbow Trail is still out. Jan indicated that she has made several calls to Wisconsin Electric including speaking to the man making the repairs. Will follow up again.

The meeting was adjourned at 6:24 pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

September 14, 2021

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Neil and Starr Adank, and Chad DeBouin.

Changes to agenda: None

August Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Fraud detected on our credit card so a new card will be issued. *The Board would like the auditor to address us in a meeting. Jan will work with the auditor to set up a time. *Dock pieces from Stager Lake will be put up for bid. Will post a picture and starting bid on the website. Board decided starting bid will be \$250.00. *Funds expensed for Anderson Ball Park and Buck Lake Hiking Trail can be transferred from our Recreational Fund to the General Fund. *Letters were sent out to Camp 5 residents notifying them of a special Camp 5 email list to be used to update the residents with minutes, newsletters, etc. 42 letters were sent and we have received 5 responses.

Accounts Payable & Payroll Review: An invoice was received in the mail from Mottes in the amount of \$490.08. Jan requested that it be added to our Accounts Payable list. Mike reviewed checks #29469-29527 from the General Fund, and #1796 from the Water Fund. Mike also reviewed the August payroll sheet. Mike made a motion to accept the A/P list with the change to add the Mottes invoice. The motion was seconded by Chad. All in Favor.

Supervisor's Report: Frank attended Road Commission meeting and Hill Farm Road will not be seal coated this year. They will gravel the road in October though. *Frank attended another meeting with Iron County to discuss GIS mapping. He requested that they get their proposal in writing to Mastodon Township.

Fire Department Report: The Fire Report was reviewed. Andy was not able to attend but wanted the board to be aware of the departure of a fire fighter. The Board agreed that the departure was not considered a leave of absence but a resignation since she moved out of the area.

Zoning Admin. Report: Jeff emailed his report.

Planning Commission Report: Chad reported that there was no meeting in September but will have one in October.

ICECA Report: Mike reviewed the monthly report received from ICECA.

Maintenance Report: Dan informed the Board that he was having problems again with the security system in the main hall. Mike made a motion to put out for bids on a new system. Frank suggested we see how the new system at Camp 5 is working and possibly use the same system. *Dan asked about the water lines at the Camp 5 hall. There will be no need to have the hall in use this winter so the temporary lines need to be removed for the winter. *Dan updated the Board on the water tank project in back of the hall. *Frank asked for new roof covering the electric meter at Dunn Mine and to remount the electrical box. He also wants to have some gravel put down on the inside of the fencing. *Frank presented a bid to get the main hall insulated. Mike made a motion to put an ad in the papers for a bid on this project. Chad seconded the motion. Jan will have a bid request published in the papers. *Neil informed the Board that the outhouse at Buck Lake Park was in terrible condition. Vandalism of toilet seat torn off and it was very dirty. Dan said he took care of it.

Unfinished Business:

Ball Park Progress: Mike said the bathrooms are done, including baby tables. Benches and shed is complete. All of phase 2 is about complete.

Camp 5 Security: The security system needs internet to function. Frank made a motion to use ViaSat for internet service. We would order the Business Metered 10 GB plan. Chad seconded the motion. All in favor. The cost of installation will be covered by the Par Plan grant money we received. The balance of the grant funds would be used for a special entry system that disengages the security system when the code is entered at the entry site.

Policy Manual Changes: It was determined that we would table the discussion until the next meeting.

New Business:

Rental Agreements: It was determined that since the hall could not be used this winter and decisions had yet to be made regarding the maintenance of the hall, we would table this discussion until budget time. Chad asked that Dan evaluate the Camp 5 hall and give us a breakdown of all the repairs that are required to bring the building up to standard.

Other Business:

Public Comments: Chad DeBouin introduced himself to the Board. He is the new prosecutor for Iron County. Anyone with questions or concerns should feel free to reach out to him. *Neil and Starr Adank attended the meeting as representatives of the Alpha Mastodon Senior/Community Center. They are looking for help to find a grant writer to help with getting grants to repair the roof on the center. Mike suggested they put a proposal to the Iron County Board to be considered when disbursing some of the ARPA funding. *Neil addressed the fact that he organized a Farm Tractor Ride last year and is doing it again this year on October 3rd. There will be music at the Alpha pavilion. Jan offered to put it on the website. She asked information from the Adanks and pictures of last year's event from Mike.

The meeting was adjourned at 6:51pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

October 12, 2021

Supervisor Frank Siewiorek called the meeting to order at 5:25 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Neil Adank, Dave Smith, Courtney Franz, Dan Kurtz and Andy Fleming.

Changes to agenda: Chad requested to add "Ordinance" under New Business.

September Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Street Lights: WE Energies is working on the light at Buck Lake Road and Rainbow Trail. Hopefully that will be fixed shortly. We can expect a credit from WE Energies for being charged for 2 street lights on M-69 at Lake Mary Road. *Continuing to work on the ARPA Audit.

Assessor Report: Kim has notified the Township that he is resigning from his assessor duties as of October 31st. There were no questions from the Board and he was commended for his 13 years of service to the Township.

Accounts Payable & Payroll Review: Mike reviewed checks #29539-29606 from the General Fund, check 1364 from the Road Fund, and #1798-1802 from the Water Fund. Mike also reviewed the September payroll sheet. Chad made a motion to accept the A/P list. The motion was seconded by Stacey. All in Favor.

Supervisor's Report: Frank attended Road Commission meeting. We can expect a bill covering the work they did on Hill Farm Road. *Frank was notified that any questions regarding the Iron County Airport will not be addressed by the Iron County Board of Commissioners. All questions must be directed to the Iron County Airport Manager, Mr. Atanasoff. Frank will continue to work on this project. *Jeff Ofsdahl, Mastodon Township's Representative with Iron County Board of Commissioners (ICBC), indicated to Frank that the Alpha-Mastodon Senior Community Center had not filed the paperwork requested by the ICBC regarding their millage.

Fire Department Report: The Fire Report was reviewed. Andy will be meeting with Viasat on October 16th at Camp 5 hall. *Joni Yackel has not turned in her equipment yet. It should be turned in at the next meeting.

Zoning Admin. Report: Jeff emailed his report. Frank questioned Jeff's absence again.

Planning Commission Report: Chad reported that there were two special land use applications discussed at their October meeting. According to our current Zoning Ordinance, they are not able to do anything with them at this time. *Public meeting for Master Plan and Recreational Plan is scheduled for November 3rd. *Courtney submitted a grant application for funds to help put in a playground at Stager Lake Park.

ICECA Report: Mike reviewed the monthly report received from ICECA.

Maintenance Report: Dan informed the Board that Camp 5 is now winterized. He also put together budget numbers for the Board to review at their next budget meeting regarding the Camp 5 hall. *When Dan was in Marquette picking up a part for our new lawn mower, he was directed to someone who might be willing to trade a lawn mower for our old one. Dan did receive an offer for a 2019 Cub Cadet with 28 hours on it in exchange for our old mower. Frank made a motion to do the trade. Stacey seconded the motion and all were in favor. *Dunn Mine project is complete. *Frank asked Dan to get a street sign for Section 6 Road.

Unfinished Business:

Insulation Project: One bid was received for the insulation needed in the township hall. Frank made a motion to approve D-Pendable Kurtz Construction to do the job. The motion was seconded by Jan. All in favor.

New Business:

Master Plan Review: The Master Plan was reviewed. Jan made a motion to accept the Plan and it was seconded by Frank. All in favor. Mike stated it would be nice to have the current census data in the Plan. Jan will check to see if any census data has been released yet.

Recreational Plan Review: Jan noted that page 6 with the listings of boards and commissions is not complete. Frank made a motion to accept the Recreational Plan with page 6 completed. Stacey seconded the motion and all were in favor.

Wall Map: A discussion was held to replace the wall map in our conference room. It was also discussed to check into making maps for each of our fire trucks. It was determined that Jan will work with Rockford Maps to have 11 x 17" copies of the pages in the current plat book for each truck. We discussed reaching out to the Village of Alpha to see if they wanted the wall map we currently have. Frank made a motion to proceed with getting a new wall map and having maps made for each of the trucks. Chad seconded the motion and all were in favor.

Zoning Ordinance: Chad asked for a discussion to take place regarding having our Zoning Ordinance reviewed by our legal counsel. The issue with the special land use discussed at their last meeting brought up questions that we could not answer. After discussion, it was determined that with the Planning Commission hoping to begin a review of the Zoning Ordinance this year, it would be beneficial to begin with a review of the current ordinance with our attorney. Jan will contact him to begin the process. Jan made a motion to proceed as discussed. Mike seconded the motion and all were in favor.

Other Business: Frank informed the Board that the Road Commission will be sending out a 'road request form' for next year. He asked the Board members to think about what roads could be worked on.

Public Comments:

The meeting was adjourned at 6:31pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Special Meeting Minutes

October 28, 2021

Supervisor Frank Siewiorek called the special meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

A special meeting was called to interview applicants for the position of Assessor.

The Mastodon Township Board met with Abbey Taylor at 5:30 and James Waisanen at 5:50.

After discussion, it was decided that Mastodon Township would offer the position to Abbey Taylor.

Ms. Taylor would be offered:

- An annual salary of \$23,500 until the time that she completes her Level III status of Assessor. Once that was completed, she would receive an annual salary of \$25,000.
- Ms. Taylor would meet with the Township Board on a quarterly basis to assess the position and progress made. This is required for the first year of employment.
- Ms. Taylor will attend a monthly Township meeting once a quarter or as requested.

Mike made a motion to accept the above offer and the motion was seconded by Frank. All were in favor.

Meeting was adjourned at 6:34pm

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

November 9, 2021

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Neil Adank, Dave Smith, Tom Madden, Paul Dalpra, Rick Herman, Dan Kurtz and Andy Fleming.

Changes to agenda: None

October Meeting Minutes and the October Special Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Street Lights: WE Energies is still working on a credit regarding the 2 street lights on M-69 at Lake Mary Road. *Our new assessor, Abbey Taylor, will be working at the office every Monday at the start of the new year. She is in need of a new printer and Apex Software. Frank made a motion to approve these costs. Stacey seconded the motion and all were in favor. *The Township office now has Plat Books available at a cost of \$40.00 each.

Assessor Report: Abbey is planning on attending next month's meeting.

Accounts Payable & Payroll Review: Mike reviewed checks #29621-29663 from the General Fund, and #1803-1805 from the Water Fund. Mike also reviewed the October payroll sheet. Jan made a motion to accept the A/P list. The motion was seconded by Chad. All in Favor.

Supervisor's Report: Frank received a call regarding Camp 5 Road Signs from Dickinson County. He will check into.

Fire Department Report: The Fire Report was reviewed. *1 Mutual Aid call. *2 Days of Training *Continues to work on security at Camp 5.

Zoning Admin. Report: Jeff emailed his report.

Planning Commission Report: Chad reported that they held a special meeting last week to approve both the Master Plan and the Recreation Plan. Both were approved.

ICECA Report: Mike reported that they are offering grants for people starting new businesses in the amount up to \$2,500.

Maintenance Report: Dan closed the parks. The hiking trail at Buck Lake looks good.

Unfinished Business: No Unfinished business.

New Business:

Auditor Presentation: Scott Sternhagen from CLA reviewed the township 2020-21 Audit. Everything was in order and felt the amount we have in our fund balance was good.

ZBA Member Renewal: Cindy Herman requested renewal of her position on the Zoning Board of Appeals. Frank made a motion to accept her request and the motion was seconded by Chad. All are in favor.

Road Commission Listing: Each year the Iron County Road Commission requests a list of roads from each township. They use the list to get bids for the township so a decision can be made regarding which roads will be worked on. After much discussion, it was determined to request bids for Kalla Walla Road, McClaren Road, West Rainbow Trail, Wierscke Road, and Mastodon Road.

Iron County GIS Letter: After discussion it was determined that we would not participate with the County's plan for one GIS mapping. We will continue to update our GIS map on our website on a monthly basis.

Assessor Reporting: Mike indicated he would like to know what area she plans to review parcels each year. He would like to see 15-20% of total parcels each year. Chad added that he would like to see a summary of what she worked on for the month.

Other Business: Paul Dalpra asked if the Township could help with the lack of maintenance on the trails at Glidden Lake. Jan will check into. *Paul also indicated that our GIS shows a mix-up with property names on his property and a neighbors. Jan will check into. *Paul notified the Board that a survey was done at Lake Mary and milfoil was discovered - mostly at the boat launch. They will have the survey done again next year and the milfoil pulled as much as possible.

Frank asked Rick Herman to check into the cost to put in a sidewalk at the Anderson Ball Park. It would be from the pavilion to the bathrooms. The estimate that Rick was able to get was about \$8,000, not including prep work. Frank said we will discuss at our next budget meeting.

Public Comments:

The meeting was adjourned at 6:47pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

December 14, 2021

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Mike Stafford, Courtney Franz, Neil and Starr Adank, Rick Herman, Dan Kurtz and Andy Fleming.

Changes to agenda: None

November Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Street Lights: WE Energies is still working on a credit regarding the 2 street lights on M-69 at Lake Mary Road.

Assessor Report: Her report was reviewed.

Accounts Payable & Payroll Review: Mike reviewed checks #29681-29752 from the General Fund, and #1806 from the Water Fund. Mike also reviewed the November payroll sheet. Chad made a motion to accept the A/P list. The motion was seconded by Jan. All in Favor.

Supervisor's Report: Frank reported that Board of Review went well. *He also checked a request for a road sign on Camp 5 Road. After discussion it was determined that we would not be able to put an extra road sign up.

Fire Department Report: The Fire Report was reviewed. *One mutual aid call. *No meeting and training this month due to illness of fire members.

Zoning Admin. Report: Jeff emailed his report. Jeff was not present to answer questions. Frank will be presenting a list of conversations he previously had with Jeff addressing this issue.

Planning Commission Report: Chad reported that Courtney had applied for a grant covering dry boat cleaning stations. They had also discussed the Recreational Committee which is on the agenda below.

ICECA Report: Mike reviewed the monthly report with the Board.

Maintenance Report: Dan checked all furnaces to prep for winter. *All flags have been replaced. *Frank asked for an updated inventory report. *Jan asked Dan to empty water heater and see if that eliminates the odor in the office.

Unfinished Business:

Policy Manual: After discussion, it was agreed that all "may" entries would now be addressed as "shall"; Under 2.9 points 8 & 9 will be removed; and under 2.25 public comment will be restricted to 3 minutes unless approved by the Board. We will continue to review each part at upcoming meetings.

New Business:

Iron County - GIS: Mike Stafford made a presentation requesting Mastodon Township to join Iron County in having GIS available to residents. The Board will discuss at a future meeting.

Recreational Marijuana - Dynamacore: Dynamacore submitted a recreational license to be board approved. Frank made a motion to approve and was seconded by Mike. All were in favor.

Recreational Committee: Chad informed the Board that a recreational committee was discussed at the Planning Commission meeting. We could have a committee that would be presented with a possible project, get all the bids needed, and present a plan to the Township Board for approval. After discussion, it was decided that Chad and Jan would work together to get a proposal of the committee in writing for the Township Board to approve. Mike made a motion, seconded by Frank for Jan and Chad to move forward in getting a proposal ready.

Other Business:

Public Comments: Neil and Starr Adank wanted the Board to know that they had attended the Iron County Board of Commissioners to address the article put in the paper regarding the Alpha Senior Center. Frank asked about the future of the center, and Starr advised that the center is thinking that they will dissolve the non-profit status at the beginning of the year.

The meeting was adjourned at 6:24pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk