

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

January 11, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Neil Adank, Rick Herman, Dan Kurtz and Andy Fleming.

Changes to agenda: None

December Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed. *Stacey reported that the CFR mix-up on the tax bills was corrected and Iron County will be making changes as to how the CFR information will be handled. *Stacey will also gather information on savings account interest for our budget meeting held in March. Perhaps Money Market accounts will pay out more than regular savings accounts.

Clerk's Report: Reviewing Par Plan recommendations. Will provide a bullet point report to the Board when complete.

Assessor Report: Her report was reviewed.

Accounts Payable & Payroll Review: Mike reviewed checks #29753-29802 from the General Fund, and #1807 from the Water Fund. Chad made a motion to accept the A/P list and the motion was seconded by Mike. All were in favor.

Supervisor's Report: Frank attended the Iron County Road Commission's Task Force Meeting. They will be working on Buck Lake Road.

Fire Department Report: The Fire Report was reviewed. *One call for power lines down in Alpha.

Zoning Admin. Report: No report was received.

Planning Commission Report: No January meeting.

ICECA Report: Mike reviewed the monthly report with the Board.

Maintenance Report: Dan reported that the laundry room is complete. *Fire Department able use the water from the underground storage.

Unfinished Business:

Policy Manual: After discussion of chapter 4 of our current policy manual, it was agreed to make the proposed changes to 4.3, 4.10, 4.26, 4.28, 4.34, 4.37, and 4.61.

GIS with Iron County: After discussion, it was determined that we would request a copy of the contract that would be required for us to sign. We would review the contract and make a decision at that time.

Unfinished Business:

IC Road Commission: It was determined that we would move forward with Kalla Walla Road. We want a bid for both reconstruction and C&S plus Pave on the 1 mile beginning from County Road 424. In addition to those two quotes, we would like a quote on the mile portion of Kalla Walla Road that is gravel - approximately one mile in from 424. When we receive the three quotes from the Road Commission, we will be able to make a final decision.

New Business:

Alarm System: After discussion, it was determined that we would do a little research into options that are available to us. It can then be discussed at our budget meeting.

Zoning Administrator Position: After discussion, it was determined that we will review his position and list out all issues we have. Mike made a motion that this process continue on an annual basis with all department heads. Stacey seconded the motion. All in favor. Frank will work on setting up meetings.

Other Business:

Public Comments: Neil Adank informed the board that the Mastodon Township sign on Bible Camp Road was missing. We can order a replacement in the spring.

The meeting was adjourned at 6:38pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

February 08, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Dave Smith, Roy and Kathy Carlson, Dan Kurtz and Andy Fleming.

Changes to agenda: None

January Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed. No questions.

Clerk's Report: Continuing to review Par Plan recommendations. Reviewing policies of maintenance, safety and procedures and playgrounds. *Grant received for Stager Lake park playground. *Request for donations toward Forest Park Senior Night. Will contact them to determine where their biggest need is. Mike made a motion to donate \$100 as in previous years and the motion was seconded by Frank. All in favor. *Department budget reports are due end of February.

Assessor Report: Her report was reviewed.

Accounts Payable & Payroll Review: Mike reviewed checks #29814-29850 from the General Fund, and #1808 from the Water Fund. Chad made a motion to accept the A/P list and the motion was seconded by Stacey. All were in favor.

Supervisor's Report: The Board decided that Frank and Jan will begin the review process of the Zoning Administrator's position. Frank had contacted Jeff and he is available February 16, 17, or 18th. Frank will confirm a time and date. *Frank also attended the Road Commission meeting and complained about the condition of 424 east of Alpha.

Fire Department Report: The Fire Report was reviewed. *One call for log truck fire. *Training held on January 17th. *Uniforms received.

Zoning Admin. Report: January and February reports received.

Planning Commission Report: Had a February meeting. Discussed review of the Zoning Ordinance.

ICECA Report: Mike reviewed the monthly report with the Board. There is a new business in Crystal Falls - Puppies Pet Salon opening for business on February 1st.

Maintenance Report: Dan met with Jan regarding playground policy. Asked if Alpha playground should be included in his budget report. Mike recommended that Dan get estimate numbers for both playgrounds. Jan noted that each organization that wants to use the ballpark or the disc golf will have to sign a waiver this year and get us their schedule ahead of time.

Unfinished Business:

Policy Manual: After discussion of chapter 4, we added the MTA recommendations to 4.83 - 4.90. Chapter 5 was reviewed with one change to 5.3. Chad made a motion to accept the changes made. It was seconded by Stacey and all were in favor.

GIS with Iron County: Waiting for a copy of a contract from Iron County.

Security System for Hall: Jan presented detail of the research for security system. Teck Solutions is working on a quote for the entire system. Cannot do a full quote for a couple weeks but can add or upgrade the cameras fairly quickly.

New Business:

4th of July Update: Roy and Kathy Carlson made a presentation concerning the events of July 4th. They have been asked to be the event coordinators. They already have food, music, games, parade, fireworks, etc. all set up. They are looking for volunteers and donations to help bring back the celebration that Alpha has been known for. She will keep the township updated. Jan will work on getting more details on the website as well.

Recreation Committee Resolution: After discussion, it was determined that we would accept the formation of a recreation committee. A motion to accept the resolution was made by Jan and seconded by Mike. A roll call vote was taken: Frank - yes, Stacey - yes, Chad - yes, Mike - yes, and Jan - yes. Jan will put an ad in the papers and on our website looking for resident/taxpayer volunteers.

Marijuana License - Class A Grower: After discussion, it was determined that we will accept the license application for Fuddy Budz located on Camp 5 Road for a Class A grower. Frank made a motion to approve the license and start the process. Mike seconded the motion and all were in favor.

Grant Writer Payment: After discussion, it was determined that Chad would do more research and make a proposal at the next meeting.

Other Business: Stacey asked for the Board to set up a date for the budget meeting. The Board decided on March 21st at 12:00pm.

Public Comments:

The meeting was adjourned at 7:23pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

March 08, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Courtney Franz, Jeff Seppala, Abbey Taylor, Neil Adank, Roy Carlson, Dan Kurtz and Andy Fleming.

Changes to agenda: None

February Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: All Election Inspectors need to be recertified. Joanne & I will have several education sessions to complete regarding the upcoming elections. *Working with Jen Ricker to include their electronic recycling trailer to be available during our Spring Clean-up. *Distributed current budget submitted by Kathy Carlson for the 4th of July event.

Assessor Report: Her report was reviewed.

Accounts Payable & Payroll Review: Mike reviewed checks #29851, 29853-29907 from the General Fund, and #1809 from the Water Fund. Jan made a motion to accept the A/P list and the motion was seconded by Chad. All were in favor.

Supervisor's Report: A complaint was made regarding the width of Hermitage Trail. Frank brought it up at the Iron County Road Commission meeting.

Fire Department Report: The Fire Report was reviewed. *One mutual aid call. *Training held on February 21st. *Frank questioned some capitol outlay requests for our budget meeting. *Set up a meeting with Andy, Frank and Jan to review budget needs on Wednesday, the 16th at 5:30.

Zoning Admin. Report: Reviewed Jeff's report. Potential for buildings and pole barns to be built. *Ryan, Lynch working on the kennel issue of our Ordinance. Jacob Lynch to call Catherine at MTA for specifics.

Planning Commission Report: No meeting in March.

ICECA Report: Mike reviewed the monthly report with the Board.

Maintenance Report: He started stripping the floors to complete before spring. *Worked on budget paperwork. Let him know if the Board needs anything further.

Unfinished Business:

Policy Manual: Moved to April meeting.

Alarm System: Cameras have arrived and Teck Solutions will be out next Tuesday to install.

New Business:

GIS Contract: Chad made a motion, seconded by Stacey, to accept the contract for \$1,500 per year for 2 years starting April 1, 2022. Jan will submit the contract to Iron County.

2022 Road Work - Kalla Walla Road: Frank made a motion to authorize Iron County Road Commission to reconstruct Kalla Walla Road for \$227,582. The motion was seconded by Chad. All In Favor.

Charitable Gaming License - Alpha 4th of July: A charitable gaming license resolution covering the Alpha 4th of July was applied for to cover the April 2nd fundraiser. Mike made a motion to approve, and it was seconded by Stacey. Roll call vote: Stacey - Yes, Chad - yes, Mike - yes, Jan - yes, and Frank - yes.

Special License for Beer and Wine - Alpha 4th of July: A motion was made by Frank and seconded by Mike to approve the resolution for a special liquor license covering events on the 4th of July in Alpha. Roll call vote: Chad - yes, Mike - yes, Jan - yes, Frank - yes, and Stacey - yes.

Resolution to amend the 2021-2022 budget: Jan presented and reviewed a resolution to amend the 2021-2022 budget. Jan made a motion to accept the resolution and was seconded by Stacey. Roll call vote: Mike - yes, Jan - yes, Frank - yes, Stacey - yes, and Chad - yes.

Waiver Discussion: Jan discussed the issue of the ballpark use and the liability that goes with it. Mike suggested that we contact the league leaders and have them sign the waiver and submit a schedule of when they will be needing to use the ballpark. Jan will work on setting up what will be needed to accomplish this. Waivers will be sent to league leaders.

Other Business: Courtney was available to answer any questions about her report for the budget meeting. She feels strongly about a one piece playground setup verses buying individual pieces to form a playground at Stager Lake.

Public Comments:

The meeting was adjourned at 6:40pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

April 12, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustee Mike Bjork. Trustee Chad Skinner was absent.

Attendees: Jeff Seppala, Dave Smith, Dan Kurtz and Jon Zawislak.

Changes to agenda: None

March Meeting/Budget Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed. Stacey updated the Board on the ARPA reporting due on April 30, 2022. She will continue to research our options.

Clerk's Report: A report was submitted to the Board with a few open issues. Disc Golf returned waiver for her league. Jan asked about getting waivers to all leagues. Mike suggested that we give out blank waiver forms to our current league leaders. They will be responsible for getting waivers signed from the leagues they are playing against. *Jan informed the Board that MC3 will not be renewing their medicinal license and will be growing strictly for recreational. *The Hannula Insurance bill was received in today's mail. The amount due is \$15,285. Mike made a motion to accept and pay the invoice. Stacey seconded the motion and all were in favor.

Accounts Payable & Payroll Review: Mike reviewed checks #29908, 29921-29956 from the General Fund, Road Fund #1365, and #1810-11 from the Water Fund. Jan made a motion to accept the A/P list and the motion was seconded by Frank. All were in favor.

Supervisor's Report: Attended the Iron County Road Commission. *Buck Lake Road Project due to start on July 11th with completion on August 19th.

Assessor Report: No Report Received.

Fire Department Report: The Fire Report was reviewed. *Possible Dry hydrant locations were discussed.

Zoning Admin. Report: Jeff reviewed his report with the Board.

Planning Commission Report: The Planning Commission report was emailed to the Board.

ICECA Report: The Monthly Report was emailed to the Board.

Maintenance Report: Dan reviewed his report with the Board.

Unfinished Business:

Policy Manual: Jan reviewed the final portion of the Policy Manual. Jan will make the final changes and get a copy of the updated manual out to all employees.

Grant Writer Program: It was decided that we will pay our grant writers \$15.00/hour to write grants. Jan made a motion to move forward with that rate. The motion was seconded by Frank and all were in favor.

New Business:

2022-2023 Annual Resolutions: Jan presented the first resolution covering the schedule of the Township Board Meetings. The resolution was seconded by Mike. Roll call vote: Stacey - yes; Mike - yes, Jan - yes, Frank - yes.

The second resolution presented by Jan covered the legal representative for the Township - Ryan Law Offices.

The resolution motion was seconded by Frank. Roll call vote: Mike - yes; Jan - yes; Frank - yes; Stacey - yes.

Recreation Committee Members: Jan received 4 requests from residents to be volunteer members for our newly established Recreational Committee. They were from Dan Kurtz, Kathy and Roy Carlson, and Courtney Franz.

Mike made a motion to accept all four as members. Frank seconded the motion and all were in favor.

Recreational Marihuana Ordinance Changes: After discussion, it was determined that we would add "curbside pickup" to our ordinance. This does not include drive through service. We would also add a sentence indicating that the renewal date of the licenses would be the date that the original license was authorized by the Township Board.

Recreational Marihuana State Funds: \$56,453.44 was received from the State of Michigan as our share of the Recreational Marihuana sales within the state. Mastodon Township had committed in our Ordinance that 10% of any funds received would be allocated to our Recreational Fund. That leaves a balance of \$50,808.10. Jan recommended that we send out a survey asking the residents how they feel the funds should be spent within the township. We could consider a Recreational program, Spring and Fall Cleanup program, upgrading our Garbage Program, more Road Work. She will include a survey letter in with the garbage vouchers that are ready to be mailed.

Miss Mary LLC - Recreational License Renewal: Mike made a motion to approve the renewal. Frank seconded the motion and all were in favor.

MC3 - Recreational License Renewal: Frank made a motion to approve the renewal. Stacey seconded the motion and all were in favor.

State of Michigan - GIS: After discussion, it was determined that we would not move forward with this issue.

New Trailer Bids: The bid approved was from Tool Time out of Iron Mountain for the amount of \$2,645.00. Frank made a motion to accept their bid. The motion was seconded by Mike. All in favor. Jan also brought up the fact that we need to purchase the gravel needed on the east side of the new garage in preparation for the Spring Clean Up. Stacey made a motion to purchase the gravel with an estimated cost of \$1,500. Frank seconded the motion and all were in favor.

Master Plan Amendment: Chad made a request of the Board that we ask the Planning Commission to further research and provide a detailed amendment before proceeding with the process of doing the actual amendment. The Board agreed and will let Courtney know what was decided.

Other Business: Frank received two quotes to have the area of the Anderson Ball Park surveyed. It was determined that we would have Stebbins Surveying do the survey for the amount of \$1,000.00 Frank made a motion to move forward with the survey and the motion was seconded by Stacey. All were in favor.

Public Comments:

The meeting was adjourned at 6:45pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

May 10, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Jeff Seppala, Dan & Jackie Rosek, Joanne Burns, Courtney Franz, Don Kurtz, Rick Herman, and Dan Kurtz.

Changes to agenda: Add Recreational Committee to Department Reports, Add Recreation Committee Member Request to Agenda. Mike made a motion to accept, seconded by Frank. All in favor.

April Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Spring Clean up is scheduled for June 25 from 9:00 to 12:00. GFL and Jon's Tru-Recycling will be here to collect that morning. *EGLE grant paperwork coming through from the State.

Accounts Payable & Payroll Review: Mike reviewed checks #29992-30003, #30004-30066, and DD768-778 from the General Fund, Road Fund #1366, and #1812 from the Water Fund. Chad made a motion to accept the A/P list and the motion was seconded by Frank. All were in favor.

Supervisor's Report: Attended the Iron County Road Commission. *Grating has started so we will be able to set a date to chloride the roads. *Frank would like to have a cleanup on 424 from Alpha to US2. We will look into it for next year.

Assessor Report: Report was Received.

Fire Department Report: The Fire Report was reviewed. *Continue to review dry hydrant issue. *Still trying to get information from the Village of Alpha regarding fire hydrants that need repair.

Zoning Admin. Report: Jeff reviewed his report with the Board.

Recreation Committee Report: EGLE grant put on back burner until we hear from the State. *Stager Lake grant funds can be used for ADA sidewalks. *Anderson Ball Park upkeep. Need to install a fence cover. Cost was approved. It was determined that the Township will maintain the park since it falls under our property.

Planning Commission Report: The Planning Commission report was reviewed by Chad. They are reviewing the Master Plan and the Zoning Ordinance.

ICECA Report: The Monthly Report was emailed to the Board.

Maintenance Report: Dan reviewed his report with the Board. *Cleanup done at Stager Lake. *Discussed chloride issue for covering additional graveled Mastodon Township roads. Mike made a motion to increase the budget to cover township gravel roads with chloride where there are township residents. The actual budget change will be calculated once the chloride has been put down using a per mile cost. Mike estimated an additional \$6,000. June 6th-13th is the tentative dates that we will put the chloride down. Jan seconded the motion. Roll call vote: Frank - yes; Stacey - yes; Chad - yes; Mike - yes; Jan - yes. *Fishing docks will be put in this weekend and swimming docks will be in by Memorial weekend.

Unfinished Business:

Recreational Marihuana Resolution: After discussion, it was decided to change our Recreational Marihuana Ordinance to allow curb-side pickup and drive-thru service. Mike made a motion to support the change. The motion was seconded by Chad. Roll Call Vote: Jan - yes; Frank - yes; Stacey - yes; Chad - yes; Mike - yes.

Survey of Funds Updates: Jan distributed list of survey results to date. #1 & #2 close call - Roads and Garbage Program with Recreation and Cleanup Program a close call for #3 & 4.

Security System: Table until June

New Business:

Resolution for Par Plan: Jan presented a resolution to apply for a grant from the Par Plan. Roll call vote: Stacey - yes; Chad - yes; Mike - yes, Jan - yes, Frank - yes.

Bid for Utility Trailer: Jan received 1 bid for \$400 from Joanne Burns. Mike made a motion to accept the bid and it was seconded by Stacey. All in favor.

Master Plan and Zoning Ordinance: Courtney presented an overview of what the Planning Commission would like to work on. 1. Motor home & Camping Trailers; 2. Nonconforming Building Clarification; 3. Building on RR; 4. Kennels added to Special Use. Need an amendment to the Master Plan to address the Kennel Issue. Courtney to get a draft to Jan and will work together on getting the public meeting organized.

Kalla Walla Road Quote: We received a quote to complete another mile on Kalla Walla Road with a seal coat. The total Cost would be \$23,100. However, we qualify for the 50/50 match so our end cost would be \$11,550. Mike made a motion to approve and it was seconded by Stacey. All in favor.

Recreational Committee Membership: A request was received to be a member of our Recreational Committee from Jennifer Foster. Frank made a motion to approve her request. The motion was seconded by Chad and all were in favor.

Part Time Maintenance Department: The Board went into closed session to review the applications received. Mike made a motion to hire Samantha Bossenberger as the part time summer help needed in our maintenance department. The motion was seconded by Chad. All were in favor. The session reopened and no one returned to the meeting.

Other Business: Frank received two quotes to have the area of the Anderson Ball Park surveyed. It was determined that we would have Stebbins Surveying do the survey for the amount of \$1,000.00 Frank made a motion to move forward with the survey and the motion was seconded by Stacey. All were in favor.

Public Comments:

The meeting was adjourned at 7:01pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

June 14, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Jeff Seppala, Courtney Franz, Dave Smith, Brian and Jackie Clancey, Jon Zawislak, Chris Moore, Cindy Rahoi, and Dan Kurtz.

Changes to agenda: None

May Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Spring Cleanup is scheduled for June 25 from 9:00 to 12:00. *EGLE grant paperwork came through from the State. Needs to review for signing.

Accounts Payable & Payroll Review: Mike reviewed checks 30008-30159, and DD779-789 from the General Fund, Road Fund #1367-68, and #1813 from the Water Fund. Chad made a motion to accept the A/P list and the motion was seconded by Frank. All were in favor.

Supervisor's Report: *Survey of the Mastodon property in Alpha. *Frank met with a rep from Ahern regarding security. Waiting for a quote from him. *Attended the Iron County Road Commission (RC). Discussed speed bumps at Stager Lake. Doug from the RC will check into liability of putting them in.

Assessor Report: Report was Received. July Board of Review on July 21st.

Fire Department Report: The Fire Report was reviewed. *Many calls this month - fires, powerlines down. *Received resignations from Rick and Donna Luft. They are moving out of the area. Dave Smith was appointed the Lieutenant to replace Rick. *Still haven't resolved email problem. Will try a new email.

Zoning Admin. Report: Jeff reviewed his report with the Board. One item was turned over to the ZBA and one to the P/C.

Recreation Committee Report:

Planning Commission Report: The Planning Commission report was reviewed by Chad. They had a land division that was addressed and denied. They are reviewing the Zoning Ordinance and getting ready for a public meeting regarding the Master Plan.

ICECA Report: The Monthly Report was emailed to the Board and reviewed by Mike.

Maintenance Report: Dan reviewed his report with the Board. *Schedule box built for the Ball Park in Alpha. *Frank will talk to the Village of Alpha for a key to enter for maintenance of the ball park. *Chloride done on 12 miles of township roads for a cost of approx.. \$9,180.00. *Upgraded one of the bathrooms at Stager Lake Park. *Security cameras being put in all the parks. Mike recommended video camera signs as well.

Unfinished Business:

Security System: Table until estimate is received.

New Business:

Recreational Committee: After discussion, it was determined that the Recreational Committee would meet to discuss playground equipment, prepare a diagram of proposed parking area, review the 5 Year Recreational Plan and report back to the board in July with recommendations for Stager Lake Park.

Camping at Anderson Ballpark: After discussion, it was determined that "No Camping" signs would be put up to eliminate all camping in the back field.

South Shore Road Sing - Slow: It was determined that the residents would have to reach out to the Iron County Road Commission for the possibility of having signs put up.

Other Business:

Public Comments:

The meeting was adjourned at 6:47pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

June 29, 2022

Supervisor Frank Siewiorek called the meeting to order at 12:00 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: None

Changes to agenda: None

New Business:

4th of July Permit for Fireworks: The application submitted for the permit to have fireworks in Mastodon Township was approved. Mike made the motion, seconded by Frank and all were in favor.

A discussion took place to perhaps approve the permit at our budget meeting when the fireworks budget is reviewed. It was determined that we would still like to see the application and details before approval is made. However, the application must be turned in sooner and cannot be submitted this late.

Other Business: Mike mentioned that there were a lot of complaints on social media about the changes being made at the playground in Alpha. It is our responsibility to let people know when things like this happen - why decisions are made. We had to remove a few pieces because of the liability and possible injury to children. We noted this in our June minutes but Mike suggested also putting on our website. The minutes are on the website but he thought an additional post could be done. He also noted that most of the people complaining were not Mastodon Township residents which would mean that they do not receive the minutes.

The meeting was adjourned at 12:27pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

July 12, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Jeff Seppala, Andy Fleming, Brian and Jackie Clancey, Janice Peltier, Ryan Murdock (Masse's Floor Coating), Cindy Rahoi, Tom Madden, Kathy Carlson, and Dan Kurtz.

Changes to agenda: None

June Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Clerk will review bank statements on a monthly basis. *Spring Clean up went well but there has to be better communication to the public. Not just the Reporter - perhaps email to residents. Dan said he needs to have equipment to move heavy items brought in. *Complaint came in regarding a patio built. Jeff checked into the issue and the patio was permitted by the conservation department. Jeff requested a copy of the permit. Jeff also pointed out that we have an issue that patios are not addressed in our ordinance. He will work with the Planning Commission on that issue.

Accounts Payable & Payroll Review: Mike reviewed checks 30174-30235, and DD790-800 from the General Fund, Road Fund #1369-76, and #1814 from the Water Fund. Jan requested to add an invoice from Mottes in the amount of \$1,633.99. Chad made a motion to accept the A/P list and the motion was seconded by Stacey. All were in favor.

Supervisor's Report: *Road Commission is active on all of the township road projects for this year.

Assessor Report: No report received.

Fire Department Report: The Fire Report was reviewed. *Still having problems getting pages from dispatch.

Zoning Admin. Report: Jeff reviewed his report with the Board. One item was turned over to the ZBA and one to the P/C.

Recreation Committee Report: No report this month

Planning Commission Report: No meeting in July.

ICECA Report: The Monthly Report was emailed to the Board.

Maintenance Report: Dan reviewed his report with the Board. *Playground in Alpha has been updated according to Par Plan requirements. *Cameras implemented at the parks.

Unfinished Business:

Security System: The quote that was received was incomplete. The board agreed to have Frank work with the company to get them accurate building information to provide a true quote that the Board can review.

New Business:

Kalla Walla Road Commission Agreement: After discussion, it was agreed to have the Road Commission complete a final mile on Kalla Walla Road.

Fire Hall Floor Repair: After discussion, it was determined that we would hold off on large expenditures until we could evaluate them all and prioritize what was best for the township.

Stager Lake Playground Equipment: After discussion, it was determined that we would approve the full playground set recommended by the Recreational Committee. Mike made a motion to approve purchasing the special mats for the playground base and the motion was seconded by Chad. All were in favor.

Stage Lake Benches: After discussion, Mike made a motion to purchase a handicap assessable picnic table for the park. Stacey seconded the motion and all were in favor.

Other Business:

Public Comments: Cindy asked about the road bumps for the Stager Lake Road by the park. No update has been received from the Road Commission. *Kathy Carlson presented the fireworks bill to be paid. She said she was happy with the results of the 4th of July. One concern was that many food trucks ran out of food though and some didn't show up. *Dan is still having problems with people and the dogs at Stager Park. When people refuse to control her pets, he is to call the sheriff's office.

Next month meeting will be at Camp 5 - Saturday, August 13th at 10:00am.

The meeting was adjourned at 7:00pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

August 13, 2022

Supervisor Frank Siewiorek called the meeting to order at 10:00 p.m. at the Camp 5 Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustee Mike Bjork. Trustee Chad Skinner was absent.

Attendees: Ed Mattson, Linda Pilot, Sandra and David Grosvenor, D. Q. and Shannon Ditzenberger, Jackie Clancey, Jim Cichanofsky and Dan Kurtz.

Changes to agenda: None

July Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Dry Boat Cleaning equipment received for Buck Lake, Stager Lake, and Lake Mary. Expense was covered by a grant. *A post was put on the website looking for new members for our Recreational Committee.

Accounts Payable & Payroll Review: Mike reviewed checks 30236-30325, and DD801-815 from the General Fund, and #1815 from the Water Fund. Mike made a motion to accept the A/P list and the motion was seconded by Stacey. All were in favor.

Supervisor's Report: *Road Commission has completed a majority of the road projects in the area. Culverts and shoulders still need to be worked on. *The Commission has approved road bumps for the Stager Lake Road park area. They will put them in next spring.

Assessor Report: No report was received.

Fire Department Report: No report was received.

Zoning Admin. Report: No report was received.

Recreation Committee Report: Jan is putting a meeting date together to form officers and set agendas.

Planning Commission Report: Planning Commission met in August with a public meeting to approve a change to our Master Plan. Will be working on changes to our Zoning Ordinance at their future meetings beginning in September.

ICECA Report: The Monthly Report was emailed to the Board.

Maintenance Report: *Playground equipment has been received. Dan is working on the foundation for the unit. *Dan put in the cement sidewalk for the disabled to use at Stager Lake Park. An area was also cemented for a picnic table that is wheelchair accessible. Dan expressed some concerns about the level of this additional area at the park. He also thought it would be safer if we added a small wall around that picnic table area. The Board agreed that this area and the new playground area needs to be on solid ground and done properly. Dan was given the OK to proceed with doing what it takes to do the job in keeping the safety of the public in mind. *Sand was added to the beach at Buck Lake Park. *Mike asked about the backdrops to the horseshoe area. That will have to be addressed at our next budget meeting.

Unfinished Business:

Security System: We have received no reply from Ahern Company regarding our security system. Frank talked to Andy about checking into other options. Frank made a motion to cancel the alarm system phone line since it is no longer working. The motion was seconded by Stacey and all were in favor.

New Business:

Alpha Gun & Rifle Donation: Frank spoke to the Club. They indicated that the check was to help offset the townships expense toward the 4th of July fireworks.

Buck Lake Beach Sand: Dan has already added sand to the beach area.

Master Plan Change - Approval: After discussion, Jan made a motion to approve the change and the motion was seconded by Mike. All were in favor.

Other Business: The Board thanked Rick and Donna Luft for all of their contributions made to the fire department and to the township. We wish them well in their move.

Public Comments: Jim Cichanofsky expressed a concern regarding fire coverage for the Camp 5 area with the Lufts moving away. We do have mutual aid with Sagola however there is a half hour wait whether we have Sagola or Mastodon Township answer a fire call. He said he would be willing to help. Jan stated that there would be a liability to the township if he was not on the fire department and covered by our insurance. She asked him if he would be willing to rejoin the department. He will discuss with Andy.
Linda Pilot informed the board of an invasive grass issue that some of the residents are having. The grass has invaded some of the lakes in the area and is very difficult to remove.

The meeting was adjourned at 10:53am.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

September 13, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustee Chad Skinner. Trustee Mike Bjork was absent.

Attendees: Andy Fleming, Scott Sternhagen, Charyl McCole, Jeff and Teresa Seppala, Dave and Susan Borsch, and Dan Kurtz.

Changes to agenda: None

August Meeting Minutes – Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Recreational Committee meeting will be September 27th at 9:00. *Fall Clean Up will be October 1st from 9:00 – 12:00. See our website for details. An ad will be put in the Reporter and Daily News as well.

Accounts Payable & Payroll Review: Chad reviewed checks 30341-30393, and DD816-826 from the General Fund, and #1816 from the Water Fund. Jan added two invoices received from the Road Commission. Jan made a motion to accept the A/P list and the motion was seconded by Chad. All were in favor.

Supervisor's Report: All road striping will be completed before year end.

Assessor Report: Abbey reviewed her report.

Fire Department Report: Andy reviewed his report. Nothing out of the ordinary this month.

Zoning Admin. Report: Jeff reviewed his report.

Recreation Committee Report: Reference in the Clerk's Report

Planning Commission Report: Planning Commission met in September to work on changes to our Zoning Ordinance. They will be meeting monthly to do so.

ICECA Report: The Monthly Report was dropped off by Zack H. from ICECA before the meeting.

Maintenance Report: *Playground area at Stager Lake is complete. *Dan put in the cement sidewalk and set up the special picnic table for the disabled to use at Stager Lake Park. *Adjusted the camera systems at the parks. *Installed signage and boat cleaning station at Stager Lake. *Discussed the excessive usage of marijuana at Stager Lake Park. We will put up signs indicating that it is illegal to smoke in a public area. *Dan asked about increasing the size of the generator area that was planned for the fire hall at Camp 5. Chad suggested that he research the idea a little more. Chad thought that perhaps we should consider possibly making the add-on bigger in case we need to put a bigger truck out there. All agreed and Dan will work with Andy to evaluate the Camp 5 fire hall and the possibility of extending the hall out. *Dan asked for authorization to cut the lock off our gate in the Alpha Ball Park. We have requested a key for several months from the Alpha Board and one has not been turned over to us. The Board agreed to cut the lock and put one of our own on there.

Unfinished Business:

Security System: Frank requested that Andy work on this issue.

New Business:

2021-2022 Audit Presentation: Scott from CliftonLarsonAllen audit firm was in attendance to answer questions regarding our 2021-2022 audit. He verified that everything looked good and the Board had no questions.

Proposed Zoning Ordinance Change: The Board reviewed the proposed changes received from the Planning Commission. It was determined that the proposed changes be sent to the attorney for review before the Board makes a decision.

Recreational Committee Member Request: A request was received from Cindy Rahoi to be a member of the Rec Committee. Frank made a motion to accept and it was seconded by Stacey. All in favor.

Buck Lake Water Level: Frank checked with the Road Commission to see if there were any issues with water getting into Buck Lake from culverts. The Road Commission said there were not issues. It was also determined that if the Buck Lake Association was concerned about the water level of the lake, they needed to contact the Drain Commission in Iron County.

Other Business:

Public Comments: Sue Borsch asked that West Rainbow Trail be considered for road work next year. Frank said he would add it to our list for consideration.

The meeting was adjourned at 6:15pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

October 11, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke (arrived at 5:40), Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Jeff Seppala, Dave Smith, Brett Smithson, Brian Clancey, Cynthia Rahoi, and Dan Kurtz.

Changes to agenda: None

September Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: EAGL grant has been approved and the check will be issued. *Ballots being sent for absentee voters. *Received a word from Jacob Lynch regarding review of our Zoning Ordinance changes - he will have an answer before our next meeting.

Accounts Payable & Payroll Review: Mike reviewed checks 30394-30452, and DD827-838 from the General Fund, #1377 from the Road Fund, and #1817 from the Water Fund. Chad made a motion to accept the A/P list and the motion was seconded by Stacey. All were in favor.

Supervisor's Report: 18 people brought in items during our Fall Cleanup program. TruCycling did not show up with their trailers. *Street signs are being stolen so we need to replace them. Dan working on a new source.

Assessor Report: Abbey sent in her monthly report.

Fire Department Report: Andy sent in his report.

Zoning Admin. Report: Jeff reviewed his report.

Planning Commission Report: Planning Commission continues to work on changes to our Zoning Ordinance.

Recreation Committee Report: They had their first official meeting and officers were elected. Started discussing ideas for all areas of recreation. They will be meeting monthly to prepare for the upcoming budget meeting in March of 2023. Kathy Carlson had suggested doing a grant to cover some pickle ball courts. After discussion, Mike thought we should wait until spring to apply. They will hold monthly meetings the first Tuesday of the month at 9:00 at the township hall. The meeting is open to the public.

ICECA Report: The report had been emailed to us previously. Brett Smithson from ICECA was here and said that either Zack or himself plan to attend our meetings each month.

Maintenance Report: *Dan working on opening an account for us to order street signs. *The gate at the Ball Park has a new lock. *Dan asked if for a larger garage door could be installed on the main building. This will allow the new truck and plow to enter the garage since the current door is too small. Frank made a motion to go ahead with the purchase. The motion was seconded by Stacey and all were in favor. *Dan asked about putting grass in the infield of the Ball Park. Mike felt we should do a little more research on sodding the infield verses leaving it as is. Dan can present his findings at the budget meeting.

Unfinished Business:

Security System: Frank called SimpliSafe to get a quote for 10 smoke alarms and monitoring system. The quote came to \$274.93. The monitoring system by SimpliSafe is free for 60 days. After that the monthly charge is \$17.99. There is no contract required for this service. Chad made a motion to go ahead with the purchase and the motion was seconded by Mike. All in favor.

New Business:

ARPA Funds: Jan suggested that the new garage door be paid with the ARPA funds. Mike said to add the security system and the monitoring system. Jan also suggested a new roof or updating our siding on the building. Chad suggested that we consider the addition to be Camp 5 fire hall. All items can be discussed at our budget meeting. Jan also mentioned that we have funds available from income received from the State marihuana fund. She thought perhaps using some of those dollars to fund some of the recreational projects. Mike agreed stating that we already give 10% of monies received for that purpose so if there were additional projects, this would be a perfect place to take the funds from.

Renewal of Recreational Marihuana - Dynamacore: Mike made a motion to accept the renewal application from Dynamacore and the motion was seconded by Chad. All were in favor.

Fire Hydrants - Alpha: The question to the Board was who is responsible for the maintenance of the fire hydrants in Alpha. Several requests were made to Steve Martin, Village Trustee, asking for a list of hydrants that are in need of repair and that perhaps the township could help with that. No response or list has ever been presented to the township. Jan recommended that we reach out to our legal counsel and ask for a legal opinion of which entity is responsible. After discussion, it was determined that we will ask for a legal opinion before moving any further. Frank made a motion to have a request sent to legal for an opinion regarding the responsibility of the fire hydrants in the Village of Alpha. The motion was seconded by Chad and all were in favor.

Other Business:

Public Comments:

The meeting was adjourned at 6:47pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

November 15, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: None

Changes to agenda: None

October Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: Elections went well. Mastodon Township had the highest turnout of voters in Iron County. *The office will be closed the week of November 21st.

Zoning Admin. Report: Jeff sent in his report.

Assessor Report: Abbey sent in her monthly report.

Accounts Payable & Payroll Review: Mike reviewed checks 30453-30531, and DD839-848 from the General Fund, #1378-1381 from the Road Fund, and #1818 from the Water Fund. Stacey made a motion to accept the A/P list and the motion was seconded by Chad. All were in favor.

Supervisor's Report: Complaint received from Lake Mary resident. It will be turned over to the Planning Commission to address since it has to do with the Zoning Ordinance.

Fire Department Report: Andy sent in his report. An application was received from Jim Cichanofsky to rejoin the fire department. Mike made a motion to accept the application contingent on the pending completion and passing of any physicals required. The motion was seconded by Frank and approved by all.

Planning Commission Report: No meeting in November.

Recreation Committee Report: No meeting in November

ICECA Report: The report had been emailed to us. Mike indicated that the best part of the report was knowing that there was a company looking into possibly building an apartment building in Iron County. Hopefully an answer will be received by year end.

Maintenance Report: No report was received.

Unfinished Business:

Fire Hydrants: No report was received from our attorneys.

Ordinance Proposal: Received an answer from the attorney regarding the proposed changes to our current Zoning Ordinance. They added on sentence however so it was given to Chad to take back to the Planning Commission for review.

New Business:

Lot #9 in Alpha: The resident requesting this agenda item was not present.

Road Projects: The Board agreed to submit a list of roads needing work to the Road Commission. The Road Commission will then submit proposed costs to us which will be reviewed at the Mastodon Township budget meeting in March 2023.

Board of Review Applicants: The Board received requests from Joanne Burns and Jeff Seppala to remain on the Board of Review for the next two years. Frank made a motion to accept their requests and the motion was seconded by Mike. All were in favor.

Appreciation Program: The Board had a discussion on ways to show our appreciation to all the people who volunteered or sits on boards within the township this past year. It was determined that we would purchase fruit boxes from the fundraiser put on by the Forest Park Music Boosters.

Other Business:

Public Comments:

The meeting was adjourned at 6:15pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk

MASTODON TOWNSHIP BOARD

Regular Meeting Minutes

December 13, 2022

Supervisor Frank Siewiorek called the meeting to order at 5:30 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Frank Siewiorek, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustees Chad Skinner and Mike Bjork.

Attendees: Brian and Jackie Clancey, Dave Smith, Dan Kurtz, Andy Fleming, and Jeff Seppala.

Changes to agenda: None

November Meeting Minutes - Stand as written.

Treasurer Report: The Treasurer's report was reviewed.

Clerk's Report: An Income Statement was given to Board members. Jan is to prepare detailed information to be discussed next month. *The hall was beautifully decorated by Terry Skinner.

Zoning Admin. Report: Jeff reviewed his report.

Assessor Report: Abbey reviewed her monthly report.

Accounts Payable & Payroll Review: Mike reviewed checks 30532-30594, and DD840-857 from the General Fund and #1819 from the Water Fund. Chad made a motion to accept the A/P list and the motion was seconded by Stacey. All were in favor.

Supervisor's Report: Frank attended the Road Commission Meeting. They informed him that the bridge on Idlewild Road has been closed. Failed inspection. They don't know how long it will be closed. *They also informed Frank that they decided not to put down speed bumps on Stager Lake Road by the park. Too many are being stolen so they will be putting up more signage and putting cuts in the road to remind drivers to slow down.

Fire Department Report: Andy reviewed his report. *Frank asked about starting up the ice skating rink in Alpha. Mike noted that if the Village of Alpha wishes to have it and maintain it, the fire department is willing to flood the area with water to form the ice rink.

Planning Commission Report: Chad said that they continued to review the Zoning Ordinance at their December meeting.

Recreation Committee Report: No meeting in December. However, Dan would like to work with the Village of Alpha. He feels more can be accomplished if they work together. He will be discussing this with the committee at their next meeting.

ICECA Report: The monthly report had been emailed to us.

Maintenance Report: He finished the painting in the office and added wainscoting. *He has started the install of the new garage door.

Unfinished Business:

Fire Hydrants: Jan received an email from attorneys. Because there is no mutual agreement between the Village of Alpha and Mastodon Township regarding the maintenance of the hydrants, the hydrant maintenance falls under the responsibility of the Village.

Ordinance Proposal: Mike made a motion to accept the revisions proposed by the Planning Commission to our Zoning Ordinance. The motion was seconded by Frank. All were in favor.

New Business:

Board of Review Applicant - Dave Stanek: Mike made a motion to accept Dave's request to be on the Board of Review for another 2 year term. The motion was seconded by Stacey and all were in favor.

Fuddybudz - Renew Marijuana License: Jan made a motion to accept the application to renew the grow license. The motion was seconded by Chad and all were in favor.

Other Business:

Jackie Clancey gave a report on "What's New" in the Village of Alpha. There will be a children's Christmas party at the Village Hall in Alpha on Friday, December 23rd from 4:30 - 7:30. There will be treats and games, etc. They are accepting donations to help with the costs.

Public Comments: Dave Smith thanked the board for the fruit basket that he received from the Township in appreciation of his service as a fireman.

The meeting was adjourned at 6:18pm.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk