

March 26, 2024

BUDGET HEARING MINUTES OF THE MASTODON TOWNSHIP BOARD

Supervisor Chad Skinner called the meeting to order at 3:30 p.m. Board members present: Supervisor Chad Skinner, Clerk Jan Lemke, Treasurer Stacey Watters, Trustee Dave Smith and Trustee Mike Bjork. Absent: None. Public Attendance: Dan Kurtz – Township Maintenance, Andy Fleming – Fire Chief

New Business:

Annual Resolutions: A resolution was made by Jan and seconded by Stacey to keep township meetings the same as 2023/2024. All meetings will be held at the Township Hall on the second Tuesday of the month with the exception of September 14th which will be held at the Camp 5 township hall at 10:00am. Actual monthly meeting dates were discussed. A posting will be on our website and on the bulletin board at the hall. Roll Call Vote: Chad, Stacey, Dave, Mike, and Jan all voted yes. A resolution was made by Jan and seconded by Chad to retain Peter Ryan as out legal representative. Roll Call Vote: Stacey, Dave, Mike, Jan, and Chad all voted yes.

Budget Resolution: A resolution was made by Jan and seconded by Chad to change our 2023/2024 General Fund budget by \$30,850 and our Road Fund budget by \$2,000. Roll Call Vote: Dave, Mike, Jan, Chad, and Stacey all voted yes.

Budget Review and Approval: The following was approved as 2024/25 budgeted numbers for each cost center: Revenue total projected: \$520,386.00

Individual cost centers were reviewed and total annual costs projected were as follows:

- Supervisor - \$27,475; Trustees - \$13,492; Elections - \$13,400; Township Office - \$57,685; Assessor - \$27,439; Clerk - \$31,839; Deputy Clerk - \$646; Board of Review - \$2,175; Treasurer - \$28,975 and Deputy Treasurer - \$375; Township Hall - \$88,934; Garage - \$8,350; Cemetery - \$2,700; Garbage Program - \$41,000; Library Program - \$1,000; Fire Department: \$135,050; Zoning/Planning - \$18,624; Street Lighting - \$2,800; Buck Lake Park -\$4,141; Stager Lake Park: \$5,991; Recreation - \$00; Anderson Ball Park - \$7,917; Camp 5 Community Center - \$550; Recreational - \$62,300; Employee Benefits - \$7,500.

A review of payroll took place. A resolution was made to increase the Supervisor salary to \$25,000/yr. A roll call vote was taken: Mike, Jan, Chad, Stacey and Dave all voted yes. A resolution was made to increase the Clerk's salary to \$29,000/yr. A roll call vote was taken: Chad, Stacey, Dave, Mike, and Jan all voted yes. . A resolution was made to increase the Treasurer's salary to \$25,000/yr. A roll call vote was taken: Dave, Mike, Jan, Chad and Stacey all voted yes. A resolution was made to increase the Trustee's Salary to \$300/mo. and \$75/meeting. Jan, Chad, and Stacey voted yes. Mike and Dave voted no. The following positions received pay increases as well: Zoning Administrator - \$7,800/yr; Deputy Treasurer - \$15/hr.; Maintenance has 3 pay grades depending on assignment - \$20/24/27; Cleaning - \$30/hr.; Zoning Board of Appeals will be paid the same as the Planning Commissions: Chairperson and Secretary - \$75/meeting and members \$60/meeting; (Jan made a motion to increase the Fire Chief salary with a second by Stacey. All were in favor) Fire Chief - \$1,000/mo.; and Assistant Fire Chief - \$300/month. A motion was made by Mike and supported by Chad to have the Office Manager paid hourly so the salary was converted to hourly with a limit of 12 hours per week. All were in favor.

The 2024/25 budget for the General Fund had expenditures at \$590,357

It was determined that we would transfer \$30,000 received from the State of Michigan (marihuana funds) to our Recreational Fund; transfer \$20,000 from our General Savings to the Fire Department Fund and \$5,000 to a savings account for future capitol outlet purchases.

The Road Fund shows \$156,126 in revenue and \$11,150 projected for expenditures.

Dunn Mine's fund shows \$1,770 in revenue and \$1,500 projected in expenses.

The Mastodon Township General Appropriations Act resolution was put on the table. A motion was made by Jan Lemke to accept the Resolution and seconded by Dave Smith. The roll call vote was as follows: Stacey Watters - yes; Dave Smith – Yes; Mike Bjork– yes; Jan Lemke – yes; Chad Skinner – yes;

Meeting adjourned at 7:22p.m.

Respectfully Submitted,

Jan Lemke
Mastodon Township Clerk