

# **MASTODON TOWNSHIP BOARD**

## **Regular Meeting Minutes**

February 11, 2025

Supervisor Chad Skinner called the meeting to order at 5:42 p.m. at the Mastodon Township Hall. He asked all to rise for the Pledge of Allegiance. Board Members present: Supervisor Chad Skinner, Clerk Jan Lemke, Treasurer Stacey Watters, and Trustee Dave Smith. Trustee Mike Bjork was absent.

**Attendees:** Paul Dalpra, Joanne Burns, Tammy Hendrickson, Stu Creel, Summer Olson, Mary Kudwa, Mike Webb, Mark Taylor, Gregg Schiavo, and Rick Herman.

Changes to the agenda: None. Chad made a motion to approve the agenda with a second by Stacey. All in favor.

January Meeting Minutes – Stacey made a motion to accept the minutes with a second from Dave. All in favor.

**Accounts Payable & Payroll Review:** Dave reviewed checks 32106 - 32164 issued from the General Fund; checks 1862 from the Dunn Mine Water Fund and payroll direct deposits #1148-1160. Stacey made a motion to accept the payables and payroll. A second was made from Dave. All in favor.

**Treasurer Report:** Written and submitted.

**Clerk's Report:** Written and submitted

**Supervisor's Report:** No Updates

**Road Commission Report:** Road Commission does not plow side roads on weekends.

**Assessor Report:** Written and submitted.

**Fire Department Report:** Written and submitted.

**Planning Commission Report:** Next meeting scheduled is Wednesday, February 26<sup>th</sup>.

**Zoning Admin. Report:** Written and submitted.

**Recreation Committee Report:** The committee is working on a list for the March budget meeting.

**Village of Alpha:**

**Maintenance Report:** Written and Submitted

**Unfinished Business:** None

**New Business:**

**Dunn Mine:** Chad made a motion to increase the monthly water fee to \$50/month. The motion was seconded by Jan and all were in favor.

**New Business – con’t:**

UPSET - Donation: After discussion, it was decided that no donation would be made at this time.

Board of Review Resolution: Resolution number 2025-0211A “To Set An Alternate Date for the March Board of Review” was presented by Jan. Chad made a motion to accept the resolution and it was seconded by Stacey. Roll call vote: Dave – Yes; Jan – Yes; Chad – Yes; and Stacey – Yes.

Poverty Exemption Resolution: Resolution number 2025-0211B “To Adopt Poverty Exemption Income Guidelines” was presented by Jan. Stacey made a motion to accept the resolution and it was seconded by Chad. Roll call vote: Jan – Yes; Chad – Yes; Stacey – Yes; and Dave – Yes. Resolution 2025-0211C “To Adopt Poverty Exemption Asset Test” was presented by Jan. Stacey made a motion to accept the resolution and it was seconded by Chad. Roll call vote: Chad – Yes; Stacey – Yes; Dave – Yes; and Jan – Yes.

FOIA Resolution: : Resolution number 2025-0211D “Freedom of Information Act Fee Schedule” was presented by Jan. Chad made a motion to accept the resolution and it was seconded by Dave. Roll call vote: Stacey – Yes; Dave – Yes; Jan – Yes; and Chad – Yes.

Policy Changes: Jan presented changes that needed to be made to the Mastodon Township Policy Manual. Chad made a motion to accept the changes and the motion was seconded by Stacey. All were in favor.

Miss Mary Marihuana Licenses Renewal: Miss Mary filed two renewal applications – one for their Grow Facility and one for their Recreational Retail Facility. Chad made a motion to accept their Grow application. The motion was seconded by Stacey and all were in favor. Stacey made a motion to accept their Recreational Retail Facility application. The motion was seconded by Chad and all were in favor.

Special Assessment – Lake Mary: Chad indicated that he would prefer the entire board be present to discuss this issue. The item was tabled until the March meeting.

Upgrade Camp 5 Security: After discussion, it was determined that the township would proceed in upgrading the security. A motion was made by Chad to make the upgrades and the motion was seconded by Dave. All were in favor.

**Other Business:**

**Public Comments:** Public comment made and heard.

A motion to adjourn the meeting was made at 6:09pm by Dave and seconded by Stacey. All in favor.

Respectfully submitted,

Jan Lemke, Mastodon Township Clerk